



ASHEVILLE-BUNCOMBE TECHNICAL COMMUNITY COLLEGE
CAMPUS SAFETY AND SECURITY REPORT
2012

Introduction

The A-B Tech Police and Security Department prepares this report in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act* (The Clery Act). The security report is designed to provide you with important information about your safety and security and contains statistics about crime on campus. Safety is a shared responsibility and we strongly encourage every community member to contribute by reporting crimes and any suspicious activities.

Campus crime, arrests and referral statistics include those reported to A-B Tech Police and Security Department and Campus Security Authorities. AB Tech also requests statistics for crimes on or near our campuses and non-campus properties that are reported directly to other law enforcement agencies.

An email will be sent to all faculty and staff and currently enrolled students which contains the website to access this report. Copies of the report may also be obtained at A-B Tech Police and Security Department located in the Chestnut Building on the Asheville Campus.

Law Enforcement Authority

The A-B Tech Police and Security Department employs both sworn police officers and non-sworn security officers. Police officers are state certified and have full authority to enforce state and local laws and to make arrests on all A-B Tech campuses, the public properties within and immediately adjacent to those properties and non-campus properties under the control of Asheville-Buncombe Technical Community College (A-B Tech). Both police and security officers are authorized to issue citations and make disciplinary referrals for violations of college parking and traffic regulations and code of student conduct.

The A-B Tech Police and Security Department has mutual aid agreements with Asheville Police Department, Buncombe County Sheriff Department and Madison County Sheriff Department and may request the assistance of those agencies in the investigations of major incidents committed on A-B Tech properties. The A-B Tech Police and Security Department also has an agreement with Asheville Police Department for entering stolen vehicles and other stolen articles into the NCIC database. Through necessary permitting, A-B Tech Police and Security Department have computer access to state, interstate and national databases containing vehicle and driver information, criminal histories and other state and federal law enforcement information.

Reporting Crimes

Community members, students, faculty and staff and guests are encouraged to report all crimes and public safety incidents to the A-B Tech Police in a timely manner.

- On the Asheville Campus, crimes committed should be reported to the A-B Tech Police and Security Department by calling 828-279-3166 or 828-398-7654. For emergencies, dial **9-1-1** or Ext. **7125** from any campus phone. Crimes may also be reported in person, during normal business hours in the Chestnut building.
- On the Enka Campus, crimes committed should be reported to the A-B Tech Police and Security Department by calling 828-301-7150 or 828-398-7654. For emergencies, dial **9-1-1** or Ext. **7125** from any campus phone. Crimes may also be reported in person, during normal business hours in the Haynes Building.
- On the Madison Campus, report emergencies and crimes in progress by dialing **9-1-1** for Madison County Sheriff Department. As soon as possible notify the A-B Tech Police and Security Department by calling 828-279-3166. For non-emergencies, call the A-B Tech Police and Security Department directly at 828-279-3166.
- Crimes occurring on non-campus sites should be reported to the law enforcement agency of jurisdiction by dialing **9-1-1**.

The A-B Tech Police and Security Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public record under state law, A-B Tech Police and Security Department cannot hold reports of crime in confidence. Confidential reports made in the interest of campus security may generally be made to other A-B Tech Campus Security Authorities as identified below. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime and alert the campus community to potential danger. Reports filed in this matter are counted and disclosed in the annual campus crime statistics.

Campus Security Authorities

- | | |
|--|--------------|
| • Vice President of Student Services | 828-398-7146 |
| • Director of Counseling/Advising | 828-398-7441 |
| • Director Student Activities, Recruitment and Orientation | 828-398-7203 |
| • Director of the Madison Campus | 828-398-7701 |

Counseling

Asheville-Buncombe Technical Community College provides free, confidential counseling and related services for students through the Counseling Center. A-B Tech recognizes the dual relationship that exists when counselors support both the institution and its students. Each counselor is bound by and subject to the code of ethics relevant to their certification and/or licensure. Each counselor is also responsible for seeking appropriate guidance regarding the issues that may arise as a result of this dual relationship.

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. § 1092(f), clarification was given to those considered to be campus security authorities. Campus “Professional Counselors,” when acting as such, are not considered to be Campus Security Authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. They are encouraged; if and when they deem it appropriate, to inform persons being counseled of the process to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rulemaking committee defines counselors as:

Professional Counselor:

A “professional counselor” is defined as an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is function within the scope of his or her license or certification.

Voluntary Confidential Crime Reporting

Although Asheville-Buncombe Technical Community College does not have a specific process for voluntary, confidential reporting of crimes, counselors are encouraged to appropriately respond to the needs of each individual being counseled. When appropriate, this may include informing persons of methods to voluntarily report crimes in the interest of campus safety and for inclusion in the annual crime statistics.

Emergency Notification

In the event of a situation that poses an immediate threat, such as a severe weather event or an armed intruder, A-B Tech will immediately initiate the mass notification system. Upon confirmation of an immediate threat, through direct observation or a credible report, the President or his designee will immediately initiate the notification process unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim, contain the emergency, respond to the emergency or otherwise mitigate the emergency. All available methods of emergency communication will be utilized such as, mass notification system, emergency text messages, computer “pop-up” messages, and postings on the college and social media websites.

Note: All students and employees are encouraged to update their profile information in WebAdvisor to receive emergency text messages. WebAdvisor can be accessed from the college website at <http://www.abtech.edu/>.

A-B Tech utilizes building captains in each building to facilitate the appropriate emergency response. Procedures to be followed in an emergency are outlined in the Emergency Management Guide which is posted in all classrooms and offices throughout each campus. Various tests of the Emergency Management Plan including secure in place and evacuation procedures are conducted periodically on all campuses.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Police or his designee, constitutes an ongoing or continuing threat to health or safety, a campus wide “timely warning” will be issued.

Timely warnings will be sent to all currently registered students and current employees using the college email system and the campus’ student newspaper, Inbox. Students and employees should take responsibility for checking their email accounts frequently. Students and employees also have the option to receive text alerts, in addition to an email. Timely warnings will be issued based on the nature of the crime, if the crime is a continuing danger to the college community, and if the notification does not interfere with law enforcement efforts.

Members of the college who know of a crime or other serious incident should report the incident immediately by phone (**828-279-3166**) to the A-B Tech Police and Security Department so that a Campus Safety Alert can be issued, if warranted.

Access to Campus Facilities

A-B Tech encourages an open environment with limited constraints to ensure the reasonable protection of all members of the college community. A-B Tech is a non-residential institution of higher education. Therefore, most campus facilities are normally open during business hours. During non-business hours access to all College facilities is by key, if issued, or by admittance via the A-B Tech Police and Security Department. Individuals who wish to access College buildings or property during non-business hours or for special events should contact the appropriate department administrator, Coordinator, Facilities & Accounts Manager, or Police and Security Department. During non-business hours, the Police and Security Department can be contacted by calling 828-279-3166.

Security Considerations in the Maintenance of Campus Facilities

A-B Tech is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Police and Security Officers and Plant Operations personnel regularly conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Police and Security Officers conduct routine inspections of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by Plant Operations, usually within 24 hours or the next business day. We encourage community members to report any deficiency in locks, lighting, steps or handrails, roadways, or unsecured equipment through the “School Dude” work request system located at <https://portal.abtech.edu>.

Security Awareness and Crime Prevention Programs for Students and Employees

New Student Orientation is a required activity for all incoming curriculum students at A-B Tech. During this two-hour classroom-based or online program, students are informed of services offered by the A-B Tech Police and Security department. Topics include the following: how to reach campus police for emergency and non-emergency situations, detailed instructions regarding the College emergency notification system and procedures, and personal safety tips. Students are also shown the A-B Tech Police and Security department webpages which contains more detailed information on a student rights, campus security and crime statistics on-campus.

A similar program, New Employee Orientation is required for all regular employees. Professional Development sessions are offered to all employees on a variety of topics including College Emergency Response drills, Sexual and Other Unlawful Harassment workshops, sessions led by the local rape crisis center (Our Voice) and the local domestic violence presentation center (Helpmate).

The A-B Tech Police and Security department regularly partners with the Student Life and Development office to help raise awareness of issues of campus safety. The department sets-up information booths at Activity Day events which are festival style programs during which all curriculum classes are canceled for a two-hour block. This provides an opportunity for students to interact with Police and Security officers in a positive relationship building manner. During these events, wallet sized safety cards are distributed to students and employees. The card contains contact information, safety tips and encourages the holder to report suspicious behaviors.

The Student Life and Development office annually sponsors programming for students on Sexual and Domestic Violence. Programming is generally in the form of speaker events that are open to the entire college community. A domestic violence awareness exhibit entitled *Silent Witnesses* is set-up every October around the main Asheville campus. Each October a Wellness Fair event is hosted for students and employees to interact with community agencies that provide support services for victims of sexual assault, domestic assault, and drug or alcohol addiction.

The Student Life and Development office regularly partners with the Counseling/ Advising Center to host annual Alcohol screenings and mental health screenings events for students and employees.

In addition to seminars, information is disseminated to students and employees through the A-B Tech website, security alerts to computers and cell phones, social media tools, College catalog and the Student Handbook.

Drug and Alcohol Policy

Substance Abuse Education

The College Code of Student Conduct and Alcohol and Drug Free Workplace policies outline the procedures regarding illicit use of drugs and the abuse of alcohol by students and employees while participating in official College business or programs. Employees are referred to Human Resources or the Employee Assistance Program, while students are referred to the Counseling Center and often connected to community services. Educational materials in substance abuse are available at various campus locations around campus. Services related to drug use and abuse includes dissemination of informational materials, educational programs, counseling services, referrals and college disciplinary actions.

Many services are the responsibility of specific areas of the institution. These include:

- **Alcohol and Drug Education:** Health Clinic, Employee Assistance Program, College Health Class and special programming by Student Life and Development and Student Advising and Support Services.
- **Counseling Services:** Student Services Counselors, Employee Assistance Program.
- **Referral Services:** Student Services Counselors, Employee Assistance Program, Human Resources
- **College Disciplinary Actions:** Director of Student Life and Develop or Vice President of Student Services for non-academic violations, Vice President of Instructional Services for academic relates violations.

Local, State & Federal Legal Sanctions

It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession, sale, manufacture or distribution of alcohol or any other controlled substance is illegal under both state and federal drug laws. These laws are strictly enforced by A-B Tech Police or any law enforcement agency with jurisdiction on A-B Tech's campuses or non-campus properties. A-B Tech's Code of Student Conduct also states students may not possess, use, or be under the influence of alcoholic beverages nor any narcotic or illegal drugs on campus or at College-affiliated activities or events.

Anyone found to be in violation of local, state or federal law, will be criminally charged and will be subject to criminal prosecution, fine and/or imprisonment.

A violation of any law regarding alcohol is also a violation of the College's Code of Student Conduct will be treated as a separate disciplinary matter by the College.

Preventing and Responding to Sex Offenses

Asheville-Buncombe Technical Community College provides counseling and literature on sexual assault, date rape education, and risk reduction through the Office of Student Services. Additional information is available upon request through A-B Tech counselors and campus police and security.

If you are the victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. A-B Tech strongly recommends that victims of sexual assault report the incident to law enforcement in a timely manner. Emergency assistance may be requested by calling dial **9-1-1** or Ext. **7125** from any campus phone. An on duty officer may be contacted directly at 828.279.3166. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to law enforcement, however, A-B Tech counselors and Campus Security Authorities are available to assist the victim in making a report to law enforcement and assuring the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and A-B Tech Code of Student Conduct. Upon request, A-B Tech will change a student victim's academic schedule after an alleged sex offense, provided the requested changes are reasonably available.

A-B Tech counselors are available to assist the victim in understanding the various options available and support the victim in any decision to be made. A-B Tech counselors will contact the Mobile Crisis Unit to ensure appropriate services are provided in a timely manner and to ensure the student is connected with counselors specifically trained in the area of sexual assault crisis intervention. Appropriate community referrals will be made for additional services upon request.

The A-B Tech Code of Student Conduct outlines the procedures for campus disciplinary action in cases of alleged assault and sexual harassment, but this does not apply to forcible sexual offenses. Under these procedures, both the accuser and accused are entitled to the same opportunities to have others present during disciplinary proceedings. Additionally, both the accuser and accused will be informed of the outcome of any institutional disciplinary proceeding. A student found to have violated college behavior standards related to violence or harassment may be suspended or expelled from A-B Tech for the first offense.

Whether to pursue a sex offense investigation through the criminal justice system or to utilize the established confidential reporting procedures is the personal decision of the victim of a sex offense. It is extremely important that any sex offense be reported for campus safety purposes and also to meet Federal reporting requirements. The A.B. Tech Police Department strongly encourages any victim of a sex offense to pursue his or her legal recourse through criminal prosecution of the offender.

When a sexual assault victim contacts the A.B. Tech Police Department, the responding officer's first priority is to tend to the medical needs of the victim. In the case of a forcible sexual assault, the officer will summons emergency medical responders. The victim will be transported to the Mission Hospitals trauma center for medical treatment and evidence collection by a certified Sexual Assault Nurse. Evidence collected at this stage is critical for a successful prosecution. Therefore, the assault should be reported immediately. Ideally, a victim of a sexual assault should not wash, douche, use the toilet or change clothes prior to the medical examination and treatment. The police officer will gather information in a timely manner and file a police report. The police officer will also contact the Asheville Police Department for assistance in the attempt to locate the offender, for forensic processing of the crime scene and for assistance in any follow-up investigation. Throughout the process, the A.B. Tech Police Department will facilitate the victim in obtaining counseling and support services available through the College and other organizations.

A violation of any law regarding a sexual offense is also a violation of the College's Code of Student Conduct will be treated as a separate disciplinary matter by the College.

Sex Offender Registration

Pursuant to North Carolina General Statute 14-208, individuals who have reportable convictions for any sex offense are required to maintain a registration with the sheriff of the county in which they reside. Any nonresident with such a conviction who works or attends school in North Carolina is required to maintain a registration with the sheriff in the county in which that individual works or is a student. Additionally, the North Carolina Division of Criminal Statistics is responsible for compiling and keeping current a central statewide sex offender registry. Specific information as set forth in General Statute 14-208.10 is public record and is made available for public inspection. The Division of Criminal Statistics provides free public access to automated data from the statewide registry, including photographs provided by the registering sheriffs, via the Internet. The public is able to access the statewide registry to view an individual registration record, a part of the statewide registry, or the entire statewide registry. The Division may also provide copies of registry information to the public upon written request and may charge a reasonable fee for duplicating costs and mailings costs. The North Carolina Sex Offender Registry website may be accessed at the following link: <http://sexoffender.ncdoj.gov/>

Annual Fire Safety Report and Missing Student Policy

A-B Tech does not have any on-campus residence facilities. Therefore, the college is not required by the Campus Safety and Security Reporting Act to maintain a fire report or to have a missing student policy.

Daily Crime Log

The AB Tech Police and Security Department maintains a daily crime log to record criminal incidents and alleged criminal incidents that are reported. The log contains reported crimes from the last 60 days. This crime log can be viewed at the Police Department located in the Chestnut Building on the Asheville Campus.

Sources of Crime Statistics

Campus crime, arrests and referral statistics include those reported to A-B Tech Police and Security Department and Campus Security Authorities. A-B Tech also requests statistics for crimes reported directly to other law enforcement agencies. In addition to the tables below, AB Tech's crime statistics can be viewed at the Department of Education's web site at <http://www.ope.ed.gov/security>

ASHEVILLE CAMPUS

OFFENSE	YEAR	ON-CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
SEX OFFENSES, FORCIBLE	2010	0	0
	2011	0	0
	2012	1	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0
	2011	0	0
	2012	0	0
ROBBERY	2010	0	0
	2011	1	0
	2012	1	0
AGGRAVATED ASSAULT	2010	1	0
	2011	0	0
	2012	0	0
BURGLARY	2010	2	0
	2011	4	0
	2012	1	0
MOTOR VEHICLE THEFT	2010	4	0
	2011	2	0
	2012	0	0
ARSON	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0	0
	2011	0	0
	2012	4	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	1	0
	2011	0	0
	2012	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2010	9	0
	2011	9	0
	2012	2	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2010	0	0
	2011	0	0
	2012	2	0
ARRESTS: LIQUOR LAW VIOLATIONS	2010	1	0
	2011	0	0
	2012	4	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2010	0	0
	2011	0	0
	2012	1	

ENKA CAMPUS

OFFENSE	YEAR	ON-CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
SEX OFFENSES, FORCIBLE	2010	0	0
	2011	0	0
	2012	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0
	2011	0	0
	2012	0	0
ROBBERY	2010	0	0
	2011	0	0
	2012	0	0
AGGRAVATED ASSAULT	2010	0	0
	2011	0	0
	2012	0	0
BURGLARY	2010	0	0
	2011	0	0
	2012	0	0
MOTOR VEHICLE THEFT	2010	1	0
	2011	0	0
	2012	0	0
ARSON	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0

MADISON CAMPUS

OFFENSE	YEAR	ON-CAMPUS PROPERTY	PUBLIC PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
NEGLIGENT MANSLAUGHTER	2010	0	0
	2011	0	0
	2012	0	0
SEX OFFENSES, FORCIBLE	2010	0	0
	2011	0	0
	2012	0	0
SEX OFFENSES, NON-FORCIBLE	2010	0	0
	2011	0	0
	2012	0	0
ROBBERY	2010	0	0
	2011	0	0
	2012	0	0
AGGRAVATED ASSAULT	2010	0	0
	2011	0	0
	2012	0	0
BURGLARY	2010	0	0
	2011	0	0
	2012	0	0
MOTOR VEHICLE THEFT	2010	0	0
	2011	0	0
	2012	0	0
ARSON	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2010	0	0
	2011	0	0
	2012	0	0

NON-CAMPUS PROPERTY

OFFENSE	YEAR	NON-CAMPUS PROPERTY
MURDER / NON-NEGLIGENT MANSLAUGHTER	2010	0
	2011	0
	2012	0
NEGLIGENT MANSLAUGHTER	2010	0
	2011	0
	2012	0
SEX OFFENSES, FORCIBLE	2010	0
	2011	0
	2012	0
SEX OFFENSES, NON-FORCIBLE	2010	0
	2011	0
	2012	0
ROBBERY	2010	0
	2011	0
	2012	0
AGGRAVATED ASSAULT	2010	0
	2011	0
	2012	0
BURGLARY	2010	0
	2011	0
	2012	0
MOTOR VEHICLE THEFT	2010	0
	2011	0
	2012	0
ARSON	2010	0
	2011	0
	2012	0
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0
	2011	0
	2012	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2010	0
	2011	0
	2012	0
ARRESTS: DRUG ABUSE VIOLATIONS	2010	0
	2011	0
	2012	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2010	0
	2011	0
	2012	0
ARRESTS: LIQUOR LAW VIOLATIONS	2010	0
	2011	0
	2012	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2010	0
	2011	0
	2012	0

HATE CRIMES

Asheville Campus

2010: No Hate Crimes Reported

2011: No Hate Crimes Reported

2012: No Hate Crimes Reported

Enka Campus

2010: No Hate Crimes Reported

2011: No Hate Crimes Reported

2012: No Hate Crimes Reported

Madison Campus

2010: No Hate Crimes Reported

2011: No Hate Crimes Reported

2012: No Hate Crimes Reported

Public property

2010: No Hate Crimes Reported

2011: No Hate Crimes Reported

2012: No Hate Crimes Reported

Non-campus properties

2010: No Hate Crimes Reported

2011: No Hate Crimes Reported

2012: No Hate Crimes Reported