



**ASHEVILLE-BUNCOMBE TECHNICAL COMMUNITY COLLEGE**

**ANNUAL SECURITY REPORT**

**2014**

**Review Period January – December 2014**

**Published October 1, 2015**

**Modified on September 26, 2017**

**This document was modified on September 26, 2017 in order to extract South Campus crime statistics that were incorporated into the chart for “Non-Campus Properties”. The chart for South Campus can be found on page 41 & 42.**

**This document reports crimes for calendar years 2012, 2013 and 2014.**

**Crime statistics for 2012 are labeled “Not Reportable” as the South Campus did not open until January of 2013.**

**Please note: the Woodfin campus crime statistics are not included in this Annual Security Report as it opened after this reporting period.**

## Introduction

Asheville Buncombe Technical Community College (A-B Tech) prepares this report in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act* (The Clery Act). The security report is designed to provide you with important information about your safety and security and contains statistics about crime on campus. Safety is a shared responsibility and we strongly encourage every community member to contribute by reporting crimes and any suspicious activities.

Campus crime, arrests and referral statistics include those reported to A-B Tech Police and Security Department and Campus Security Authorities. A-B Tech also requests statistics for crimes on or near our campuses and non-campus properties that are reported directly to other law enforcement agencies.

An annual email is sent to all employees and currently enrolled curriculum students which contains the website to access this report. Copies of the report may also be obtained at the A-B Tech Police and Security Department located in the Chestnut Building on the Asheville Campus.

## Law Enforcement Authority

The A-B Tech Police and Security Department employs both sworn police officers and non-sworn security officers. Police officers are state certified and have full authority to enforce state and local laws and to make arrests on all A-B Tech campuses, the public properties within and immediately adjacent to those properties and non-campus properties under the control of A-B Tech. Both police and security officers are authorized to issue citations and make disciplinary referrals for violations of college parking and traffic regulations and Code of Student Conduct.

The A-B Tech Police and Security Department has mutual aid agreements with Asheville Police Department, Buncombe County Sheriff Department and Madison County Sheriff Department and may request the assistance of those agencies in the investigations of major incidents committed on A-B Tech properties. The A-B Tech Police and Security Department also has an agreement with Asheville Police Department for entering stolen vehicles and other stolen articles into the NCIC database. Through necessary permitting, A-B Tech Police and Security Department have computer access to state, interstate and national databases containing vehicle and driver information, criminal histories and other state and federal law enforcement information.

## Reporting Crimes

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety incidents to the A-B Tech Police in a timely manner.

- A-B Tech Asheville - crimes committed should be reported to the A-B Tech Police and Security Department by calling 828-279-3166 or 828-398-7654. For emergencies, dial **9-1-1** or Ext. **7125** from any campus phone. Crimes may also be reported in person, during normal business hours in the Chestnut building.
- A-B Tech Enka - crimes committed should be reported to the A-B Tech Police and Security Department by calling 828-301-7150 or 828-398-7654. For emergencies, dial **9-1-1** or Ext. **7125** from any campus phone. Crimes may also be reported in person, during normal business hours in the Small Business Center Building.
- A-B Tech Madison - report emergencies and crimes in progress by dialing **9-1-1** for Madison County Sheriff Department. As soon as possible notify the A-B Tech Police and Security Department by calling 828-279-3166.
- A-B Tech Woodfin - report emergencies and crimes in progress by dialing **9-1-1** for Woodfin Police Department. As soon as possible notify the A-B Tech Police and Security Department by calling 828-279-3166.
- A-B Tech South - report emergencies and crimes in progress by dialing **9-1-1** for Asheville Police Department. As soon as possible notify the A-B Tech Police and Security Department by calling 828-279-3166.
- Crimes occurring on non-campus sites should be reported to the law enforcement agency of jurisdiction by dialing **9-1-1**.

The A-B Tech Police and Security Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public record under state law, A-B Tech Police and Security Department cannot hold reports of crime in confidence. Confidential reports made in the interest of campus security may generally be made to other A-B Tech Campus Security Authorities as identified below. With such information, the college can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime and alert the campus community to potential danger. Reports filed in this matter are counted and disclosed in the annual campus crime statistics.

### Campus Security Authorities

*Terry Brasier*  
Vice President of Student Services  
terrybrasier@abtech.edu  
828-398-7146

*Rebecca Howell*  
Director, Student Advising & Support Services  
rebeccahowell@abtech.edu  
828-398-7441

### *Campus Security Authorities (Continued)*

*Michele Hathcock  
Director, Student Life and Development  
michelechathcock@abtech.edu  
828-398-7203*

*Sherri Davis  
Director of the Madison Campus  
sherrijdavis@abtech.edu  
828-398-7701*

*Jill Sparks  
Executive Director, Small Business Center  
Enka Campus  
jillmspark@abtech.edu  
828-398-7949*

*Jason Fair  
Director, A-B Tech South  
South Site  
jasonrfair@abtech.edu  
828-398-7716*

*Skye Myrick  
Dean, Emergency Services  
Woodfin Site  
kathyemyrick@abtech.edu  
828-398-7353*

### Additional Resources:

*Kara Walker  
Chief of Police  
karakwalker@abtech.edu  
828-398-7870*

*Michele Hathcock  
Title IX Coordinator  
michelechathcock@abtech.edu  
828-398-7203 or 828-398-7932*

## **Counseling**

Asheville-Buncombe Technical Community College provides free, confidential counseling and related services for students through the office of Student Advising and Support Services. A-B Tech recognizes the dual relationship that exists when counselors support both the institution and its students. Each counselor is bound by and subject to the code of ethics relevant to their certification and/or licensure. Each counselor is also responsible for seeking appropriate guidance regarding the issues that may arise as a result of this dual relationship.

### *Counseling (Continued)*

As a result of the negotiated rulemaking process which followed the signing into law of the 1998 amendments to 20 U.S.C. § 1092(f), clarification was given to those considered to be campus security authorities. Campus “Professional Counselors,” when acting as such, are not considered to be Campus Security Authorities and are not required to report crimes for inclusion into the annual disclosure of crime statistics. They are encouraged, if and when they deem it appropriate, to inform persons being counseled of the process to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rulemaking committee defines counselors as:

Professional Counselor:

A “professional counselor” is defined as an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.

## **Voluntary Confidential Crime Reporting**

Any student who is the victim of a sexual assault, domestic violence, dating violence, stalking or any other crime, or who witnesses any crime on any A-B Tech property is strongly encouraged to report that crime to the A-B Tech Police and Security Department for investigation and appropriate disciplinary referral or legal action. Any student who is the victim of a crime that occurs during any College sponsored activity not on a College property is encouraged to report that crime to the law enforcement agency having jurisdiction. Students who do not wish to pursue a crime through legal remedies, may confidentially report a crime directly to any Campus Security Authority as identified on page 4 & 5 of this report. While maintaining the student’s confidentiality, the Campus Security Authority will work with the appropriate college officials to investigate the report for the purpose of identifying and implementing necessary preventive measures. The A-B Tech Police and Security Department shall not be involved in the investigation. The circumstances of a reported crime will be evaluated to determine if a timely warning should be issued. Under no circumstances will a student’s preferences override the College’s responsibility to the health and safety of the reporting student or of the greater college community. Statistical information from all voluntary confidential crime reports will be recorded for inclusion in required crime statistics reporting.

## Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Chief of Police or the Chief's designee, constitutes an ongoing or continuing threat to health or safety, a campus wide "timely warning" will be issued.

Timely warnings are sent to all currently registered curriculum students and current employees using the college email system. Students and employees should take responsibility for checking their email accounts frequently. Students and employees also have the option to receive text alerts, in addition to an email. Timely warnings are issued based on the nature of the crime, if the crime is a continuing danger to the college community, and if the notification does not interfere with law enforcement efforts.

Members of the college who know of a crime or other serious incident should report the incident immediately by phone (**828-279-3166 or 828-398-7125**) to the A-B Tech Police and Security Department so that a Campus Safety Alert can be issued, if warranted.

The sole purpose of a timely warning is to insure the health and safety of the college community. Accordingly, victims' names will be held as confidential and will not be included in any notification.

## Emergency Notification

In the event of a situation that poses an immediate threat, such as a severe weather event or an armed intruder, A-B Tech will immediately initiate the mass notification system. Upon confirmation of an immediate threat, through direct observation or a credible report, the President or his designee will immediately initiate the notification process unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim, contain the emergency, respond to the emergency or otherwise mitigate the emergency. All available methods of emergency communication will be utilized such as, mass notification system, emergency text messages, computer "pop-up" messages, and postings on the college and social media websites. **Note:** All students and employees are encouraged to update their profile information in WebAdvisor to receive emergency text messages. WebAdvisor can be accessed from the college website at <http://www.abtech.edu/>.

A-B Tech utilizes building captains in each building to facilitate the appropriate emergency response. Procedures to be followed in an emergency are outlined in the Emergency Management Guide which is posted in all classrooms and offices throughout each campus. Various tests of the Emergency Management Plan including secure in place and evacuation procedures are conducted periodically on all campuses.

## Testing Emergency Response and Evacuation Procedures

Emergency response and evacuation drills are coordinated by the A-B Tech Campus Police and Security Department each semester for all facilities on the Asheville, Enka, Madison, Woodfin, and South campuses. Thus, the emergency response and evacuation procedures are tested at least twice each year and, sometimes, three times a year. These drills may be announced or unannounced. Students learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. Students are not told in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated evacuation assembly area on campus, and other factors such as the location and nature of the threat. In both cases, A-B Tech staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes. Students also receive information about evacuation and secure-in-place procedures during their New Student Orientation each semester.

Evacuation drills are monitored by the A-B Tech Campus Police and Security Department and the Building Captains to evaluate egress and behavioral patterns. Evaluations are prepared by participating departments which identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments/offices for consideration.

A-B Tech Campus Police and Security Department coordinates announced and unannounced emergency response and evacuation drills each semester to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. A-B Tech's emergency response and evacuation procedures are posted in all classrooms and offices throughout each campus. Documentation of emergency response and evacuation exercises will be maintained for seven years. This documentation includes a description of the exercise, date the exercise was held, the time the exercise started and ended, and whether the exercise was announced or unannounced.

**Secure-in-Place Guidance**— When a situation exists, such as an armed intruder in the immediate vicinity or a severe weather event, such that it would be inadvisable to leave the relative safety of a building, secure in place procedures will be initiated.

**Basic “Secure-in-Place” Procedures** - A secure-in-place notification may come from several sources, listed in the preceding Emergency Notification section.

1. If you are inside, stay where you are. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Close and lock classroom door.
3. Turn off the lights.



### *Basic “Secure-in-Place” Procedures (Continued)*

4. Get on the floor, away from doors and windows, out of the line of sight.
5. Maintain calm and quiet.
6. Silence cell phones.
7. Await directions from emergency personnel.
8. Do not attempt to leave safe area until given the ALL CLEAR by college officials.

**Evacuation Guidance**— When a situation exists, such as a fire, such that it would be advisable to evacuate a specific area or the entire campus, evacuation procedures will be initiated.

**Basic Evacuation Procedures** – An evacuation notification may come from several sources, listed in the preceding Emergency Notification section.

1. Follow evacuation routes to the nearest building exit, taking your possessions with you.
2. Proceed to the Evacuation Assembly Areas.
3. Keep drives and accesses clear for emergency vehicles.
4. Do not re-enter the building
5. Await directions from emergency personnel.

## **Access to Campus Facilities**

A-B Tech encourages an open environment with limited constraints to ensure the reasonable protection of all members of the college community. A-B Tech is a non-residential institution of higher education. Therefore, most campus facilities are normally open during business hours. During non-business hours access to all College buildings is by key, if issued, or by admittance via the A-B Tech Police and Security Department. Individuals who wish to access College buildings or property during non-business hours or for special events should contact the appropriate department administrator, Coordinator, Facilities & Accounts Manager, or Campus Police and Security Department. During non-business hours, the Police and Security Department can be contacted by calling 828-279-3166.

## **Security Considerations in the Maintenance of Campus Facilities**

A-B Tech is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. A-B Tech Police and Security Officers and Plant Operations personnel regularly conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. A-B Tech Police and Security Officers conduct routine inspections of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by Plant Operations, usually within 24 hours or the next business day. The College encourages employees to report any deficiency in locks, lighting, steps or handrails, roadways, or unsecured equipment through the “School Dude” work request system located at <https://portal.abtech.edu>.

## **Security Awareness and Crime Prevention Programs for Students and Employees**

New Student Orientation is a required activity for all incoming curriculum students at A-B Tech. During this classroom-based or online orientation program, students are informed of services offered by the A-B Tech Police and Security Department. Topics include the following: how to reach campus police for emergency and non-emergency situations, detailed instructions regarding the College emergency notification system and procedures, and personal safety tips. Students are also shown the A-B Tech Police and Security department webpages which contains more detailed information about student rights, campus security, and crime statistics on-campus.

A similar program, New Employee Orientation is required for all fulltime and part time regular employees. Professional Development sessions are offered to all employees on a variety of topics including College Emergency Response drills, Sexual and Other Unlawful Harassment workshops, Title IX training, sessions led by the local rape crisis center (Our Voice), and the local domestic violence prevention center (Helpmate).

The A-B Tech Police and Security Department regularly partners with the Student Life and Development office to help raise awareness on issues of campus safety. The department sets-up information booths at Activity Day events which are festival style programs during which all curriculum classes are canceled for a two-hour block. This provides an opportunity for students to interact with Police and Security officers in a positive relationship-building manner. During these events, wallet sized safety cards are distributed to students and employees. The card contains contact information for A-B Tech Police and the Title IX Coordinator, safety tips, and encourages the holder to report suspicious behaviors or sex/gender based harassment, dating violence, domestic violence, or stalking. Keychain flashlights with the A-B Tech Police and Security Department phone number are also distributed.

The Student Life and Development office annually sponsors prevention and awareness programs that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Programming includes statements that A-B Tech prohibits sexual assault, domestic violence, dating violence and stalking, definitions of these offenses in NC, definitions of what is consent, safe and positive options for bystander intervention, as well as signs of abusive relationships and behaviors. The Student Life and Development office regularly partners with the Student Advising and Support Services office to host annual substance abuse screenings and mental health awareness events for students and employees. Additional events are held in partnership with community-based agencies specializing in sexual assault and domestic violence awareness, response, and prevention.

In addition to seminars, information is disseminated to students and employees through the A-B Tech website, security alerts to computers and cell phones, social media tools, College catalog and the Student Handbook.

## Drug and Alcohol Policy and Procedure

### Drug and Alcohol Policy

It is the policy of the Board of Trustees that A-B Tech will maintain a learning and working environment that is free from the negative impact of drug and/or alcohol abuse. The College prohibits students, employees, and visitors from being on the College's premises or attending any College-sponsored activity at a non-College location while impaired by any impairing substance. The College also prohibits the manufacture, possession, use, distribution, or sale of controlled substances or alcohol during work time and breaks, on A-B Tech premises or class/work sites, while driving a College vehicle, and/or while driving any vehicle for a College-sponsored, sanctioned, or required activity, with the following exception.

This policy permits College-sanctioned activities approved in writing by the President where alcohol is manufactured, possessed, used, distributed, sold, served, and/or consumed for academic, continuing education, social, or other purposes consistent with the College's procedures and applicable legal requirements. These documents will be maintained in the President's Office.

### Definitions

**Student:** A person who is registered for, enrolled in, or attending an A-B Tech course, regardless of the course location.

**Employee:** A person who is hired to provide services to the college on a regular basis in exchange for compensation and who does not provide these services as part of an independent business.

**Visitor:** A person on the College's premises or attending any College-sponsored activity who is not a student or employee.

**Impairing substance:** Any substance that, when introduced into a person's body, has the effect of impairing, to any degree, that person's mental or physical faculties. Impairing substances include, but are not limited to, alcohol in any form (ethanol, methanol or isopropanol), any substance included within the North Carolina Controlled Substance Act, prescription medications, over-the-counter medications and chemical inhalants.

**Controlled Substance:** A drug, substance, or immediate precursor included in Schedules I through VI of the North Carolina Controlled Substances Act and/or any drug listed in Title 21 of the United States Code and other federal regulations. Generally, these are drugs which have a high potential for abuse and include "legal drugs" which are not prescribed by a licensed physician.

**Alcohol:** the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols, including methyl and isopropyl alcohol.

## Drug and Alcohol Procedures

### Employees

A-B Tech complies with the Drug Free Workplace Act and applicable Department of Education requirements by taking the following steps, as they apply to employees:

1. Prepares the College's Drug and Alcohol Prevention Program (DAAPP) for annual distribution to all employees.
2. Publishes the Drug and Alcohol Policy and Procedures on the employee Portal page and established an annual email notification with a link to the online documents.
3. Incorporates information about the Drug and Alcohol policy and procedures in New Employee Orientation.
4. Offers an Employee Assistance Program (EAP), which includes drug and alcohol information, short-term counseling, and referrals.
5. Notifies employees of their obligation to inform the Human Resources Department of any conviction of a criminal drug violation in the workplace (see below).
6. Maintains a process for notifying the contracting or granting agency within ten days of receiving notice that a covered employee has been convicted of a criminal drug violation that occurred while on the College's premises or while participating in a work-related activity. Conducts a thorough and timely assessment regarding internal consequences for such conviction.
7. Reserves the right to search the person, vehicle, and/or personal property of employees when on College property and/or while on duty regardless of location, consistent with applicable law.
8. Establishes a separate file in the Human Resources Department where employee drug/alcohol information is maintained. The confidentiality of any medical issues discussed is protected as required by law, and this information will only be shared on a legitimate need-to-know basis or when required by law.

Consistent with the Drug Free Workplace Act, employees are required to:

1. Sign a Drug-Free Workplace Statement as a condition of employment.
2. Abide by all terms of the Drug and Alcohol Policy and Procedures.
3. Notify the Human Resources Department in writing, within five calendar days after conviction of a criminal drug violation that occurred while on the College's premises or while participating in a work-related activity.
4. Participate in the Employee Assistance Program and/or complete a treatment program, if required by the College as a condition of continued employment.

The legal use of prescribed or over-the-counter drugs is permitted on the job only:

- if it does not impair the employee's ability to perform the job effectively and in a safe manner

### *Drug and Alcohol Procedures (Continued)*

- that does not endanger the employee or others in the workplace or
- interfere with student learning or services.

If an employee needs to take a prescribed or over-the-counter drug that may impair his/her judgment or performance in any way, the employee is required to notify the immediate supervisor before working. It is the employee's responsibility to use appropriate College procedures (i.e. request sick leave) if any use of legal drugs presents a safety risk. Any medical issues discussed will be kept in confidence according to legal requirements.

### Employee Assistance Program/Substance Abuse Treatment

A-B Tech encourages the identification and treatment of alcohol and chemical dependency in its early stages before work is affected. Toward this end, the College retains the services of an Employee Assistance Program (EAP) to assist employees who request help with substance abuse. Employees will not be disciplined, demoted, or terminated for seeking professional counseling and/or treatment to recover from an alcohol or chemical dependency. However, employee performance and work behavior will continue to be evaluated consistent with the College's expectations and requirements.

### Drug/Alcohol Screening

A-B Tech maintains a drug/alcohol screening program consistent with legal requirements. All drug/alcohol screening is conducted in an approved laboratory identified by the College and in accordance with the NC Controlled Substance Examination Regulation Act. All drug/alcohol screens must be approved by, and coordinated through, the Human Resources Department, except those required after hours, which must be approved and coordinated by the Campus Police Department.

Drug and/or alcohol testing occurs under the following circumstances:

1. Pre-Employment: Pre-employment drug screens are required for employees in safety-sensitive positions and/or College programs where such screening is a requirement for placement at a clinical or other site.
2. Post-Accident: An employee in a safety-sensitive position will be required to complete a post-accident drug/alcohol screen if the work-related accident results in property damage valued at \$500 or more and/or an injury requires treatment by a medical professional. When there is reasonable suspicion of drug and/or alcohol use or impairment, a post-accident drug/alcohol screen is also required for any employee.

The College will arrange transportation for the employee to the screening location and then home, if necessary to ensure the employee's safety.

3. Reasonable Suspicion: A supervisor, with agreement of the next level supervisor, senior administrator, College police or security officer, and/or Human Resources Department, may require an employee to participate in drug and/or alcohol screening under the following circumstances:

### *Drug and Alcohol Procedures (Continued)*

- There is evidence of drugs and/or alcohol on or about the employee's person or in the employee's vicinity.
- There is unusual conduct on the employee's part that suggests impairment or influence of drugs and/or alcohol.

The College will arrange transportation for the employee to the screening location and then home, if necessary to ensure the employee's safety.

### Participation in College - Sanctioned and other Work-related Activities where Alcohol Is Served

When an employee and/or guest attend a College-sanctioned or work-related activity where alcohol is served, each individual is expected to use good judgment with regard to the amount of alcohol consumed and the legal requirements for safely driving away from the activity. Under no circumstances may an individual under the age of 21 hold or drink an alcoholic beverage on the College's premises or work-related activity at another location.

When the activity is hosted by A-B Tech, the College will arrange for alternate transportation to assist an impaired employee and/or guest in getting home safely when the need is brought to the attention of the A-B Tech employee in charge of the activity. In all situations, each employee and/or guest is responsible for their own behavior and any resulting consequences.

When an employee is chaperoning students during an off-site activity, she or he has an obligation to inform the students that the College's Drug and Alcohol policy is still in effect. Knowingly permitting a student to consume alcohol, except as specifically allowed by the Drug and Alcohol Policy, may result in disciplinary action or dismissal, depending on the College's interpretation of the circumstances and/or legal requirements.

### Consequences for Violating Policy/Procedures

Violations of this policy or procedures and/or a confirmed positive drug/alcohol screen may result, at A-B Tech's sole discretion, in disciplinary action and/or dismissal of any employee, depending on the College's interpretation of the circumstances and subject to Policy 509.02, Employee Due Process. Violations may also result in legal consequences as A-B Tech will notify the appropriate authorities whenever warranted.

At its sole discretion, in lieu of or in addition to taking disciplinary action against an employee, the College may require the employee to satisfactorily complete a drug or alcohol abuse assistance or rehabilitation program. If an employee refuses to seek treatment when required, does not respond to treatment, and/or there are indications that the drug or alcohol dependency persists, the situation will be handled by the College like any other event which adversely affects job performance.

### *Drug and Alcohol Procedures (Continued)*

An employee who refuses to submit to a drug or alcohol screen that is consistent with the above criteria, adulterates or dilutes the specimen/sample, substitutes the specimen/sample with that from another person, sends an imposter, refuses to sign the required consent forms, and/or refuses to cooperate in the screening process in such a way that it prevents completion of the examination, will be dismissed subject to Policy 509.02, Employee Due Process, when applicable.

### **Students**

A-B Tech is committed to providing each of its students a drug-free environment in which to attend classes and study. From a safety perspective, the users of drugs or alcohol may impair the well-being of students, interfere with the College's educational environment, and result in damage to College property. Therefore, it is the College's policy that the unlawful manufacture, distribution, dispensation, possession, or use of narcotics, drugs, other controlled substances or alcohol is prohibited on College premises or as part of any College-sponsored activity. The specifics of this policy are as follows:

1. No student shall distribute, dispense, possess, use or be under the influence of any alcoholic beverage, malt beverage or fortified wine or other intoxicating liquor or unlawfully manufacture, distribute, dispense, possess, use or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, anabolic steroid or any other "controlled substance" before, during, or after school hours on College premises, at any other College locations, or at College sponsored events activities or events. Students in Continuing Education or Brewing programs over the age of 21, in which alcohol is part of the curriculum, may consume beverages as applicable to the course.
2. A student's legal use of prescribed or over-the-counter drugs is not a violation of policy only if such use does not endanger the student or others and it does not interfere with student learning or participation in student-related activities. Students shall be held strictly accountable for their behavior while under the influence of prescribed drugs or over-the-counter drugs.
3. Any student who possesses, uses, sells, gives, or in any way transfers a controlled substance or manufactures a controlled substance while on College premises or as part of any College-sponsored activity will be subject to disciplinary action up to and including expulsion and referral for prosecution, and possible legal sanctions.
4. A-B Tech hosts a Drug and Alcohol Abuse Awareness program for students each semester. These programs are open to all students, but may be required for students in violation of this policy as a first level disciplinary sanction. Additional educational materials, programs, and other resources are available through both our Student Life and Counseling Services departments.
5. Instructors have the discretion to determine whether a student may be under the influence of drugs or alcohol. If the instructor suspects a student is under the influence of drugs or alcohol, he or she has the authority to contact campus police to remove the student from the classroom.

### *Drug and Alcohol Procedures (Continued)*

Instructors must notify the Vice President for Student Services or his/her designee of this alleged violation of Code of Student Conduct as soon as possible.

A-B Tech complies with applicable Department of Education requirements by taking the following steps, as they apply to students:

1. Prepares the College's Drug and Alcohol Prevention Program (DAAPP) for annual distribution to all currently enrolled students.
2. Publishes the Drug and Alcohol Policy and Procedures on the website and establishes an annual email notification to students with a link to the online documents.
3. Incorporates information about drug and alcohol Policy and Procedures in New Student Orientation.
4. Reserves the right to search the student, vehicle, and/or personal property of student when on College property or other location where instruction occurs, consistent with applicable law.
5. Consequences for Violating Policy/Procedures

A student who violates the terms of this policy will be subject to disciplinary action in accordance with the Code of Student Conduct policy and procedures. At his or her discretion, the Vice President for Student Services or his or her designee may require any student who violates the terms of this policy to satisfactorily participate in a drug abuse awareness program or seminar conducted by member of the A-B Tech Counseling staff. For more severe infractions the student may be required to complete an off-campus drug abuse rehabilitation program or an alcoholic rehabilitation program sponsored by an approved private or governmental institution as a precondition of continued enrollment at the College.

### **College-Wide**

A-B Tech complies with the Drug Free Schools and Campuses Act (DFSCA) and applicable Department of Education requirements by instituting the following practices:

1. The College will conduct an annual review of the effectiveness of the DAAPP. This activity will be the responsibility of the Vice President for Student Services or their designees. The review will be completed by June 30 of each year so that this information may be used to revise the DAAPP for optimum effectiveness.
2. Annual review information will be compiled to produce a biennial review as required by the Department of Education and the DFSCA.

### **Requirements for A-B Tech and Third Party Events when Alcohol is Sold or Served**

At A-B Tech events, and events held on A-B Tech property by 3rd parties, the following guidelines shall apply when alcohol is served:



### *Drug and Alcohol Procedures (Continued)*

1. Alcoholic beverages may be served no more than one (1) hour before food for the main event is served.
2. Once food has been served for the main event, only beer and wine may be served during the main event.
3. Events at which alcoholic beverages are served may last no longer than three (3) hours.
4. For events that do not precede a meal function, serving heavy hors d'oeuvres, with at least two (2) hot hors d'oeuvres, is required.
5. Service of alcohol must be discontinued fifteen (15) minutes prior to the anticipated end of the event.
6. For all events where alcoholic beverages are served, only a licensed bartender may serve the alcoholic beverages and renting agencies must provide evidence of adequate commercial general liability insurance (covered under Facilities Use Agreement).
7. When serving alcohol, a "Request to Serve Alcohol" application, provided by A-B Tech, must be completed and returned ten (10) full business days prior to the event.
8. All entities, including A-B Tech internal events, must apply for, and be approved for, a "Limited Special Occasion Permit", submitted to, and received from, the NC ABC Commission ([abc.nc.gov/permit/special permits](http://abc.nc.gov/permit/special%20permits)). This permit must be received by A-B Tech no later than five (5) full business days prior to the event date. Failure to obtain, or deliver, this permit will result in alcohol being banned from the event.
9. Alcoholic beverages must be served/consumed only in the area designated for the event. It is not permissible for individuals to take alcoholic beverages from that area.
10. The service of alcohol is limited to invitation-only, private events. Alcohol may not be served at events open to the general public.
11. Violation of this policy may lead to the termination of the event by an A-B Tech staff person and/or A-B Tech Police.

Bartenders and/or Catering Services must be licensed to serve alcohol. They shall provide proof that their staff has been adequately trained to recognize the early signs of intoxication in patrons. Staff must also be trained to exercise adequate intervention techniques to reduce or stop patrons' alcohol intake. Bartenders and/or Catering Services shall provide, in writing, intervention techniques, along with a copy of the liquor/serving license, appropriate insurance coverage, and a list of names, addresses, and ages of those who will distribute the alcohol. This documentation must be provided to A-B Tech Event Coordinator at least ten (10) business days prior to the event.

Food and Non-alcoholic Beverages MUST be made available at all events where alcohol is distributed.

### Serving Minors

1. No one under the age of twenty-one (21) will be allowed to consume alcohol at an A-B Tech event or event held on A-B Tech campuses. Sponsoring group will need to provide A-B Tech

### *Drug and Alcohol Procedures (Continued)*

Event Coordinator with detailed procedures to be followed to prevent service to minors (this is submitted with the "Request to Serve Alcohol" application).

2. A-B Tech Police must be notified at least ten (10) days in advance of the date and time of all events at which alcohol service is to be served. A-B Tech Police will provide security coverage. The sponsoring organization will be responsible for any additional costs associated with that coverage.
3. If requested, guests must provide photo identification for proof of age before being served.
4. No one under the age of twenty-one (21) may sign a Facilities Usage Agreement for an event where alcohol will be served.
5. At an event, if anyone is found to have provided an alcoholic beverage to an underage person, A-B Tech Police will respond and local police may also be called.

All parties involved in coordinating food service or catering an event at A-B Tech must sign a "Notice of Sale or Distribution of Alcoholic Beverages on A-B Tech Property" indicating their agreement and understanding of the above policy guidelines and agree to adhere to them at all times. Any member of the College community found to be in violation of the College alcohol policy shall be subject to disciplinary actions by the appropriate College office. A-B Tech departments require the approval and signature of the College President if students are to be present at the event.

Refer to Policy 308, Use of Facilities, for more information regarding third party events on College property.

#### Definitions:

**Criminal drug statute:** A Federal or State criminal statute involving the manufacture, distribution, dispensing, use or possession of a controlled substance.

**Conviction:** A finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug and alcoholic beverage statutes.

**Prescription drug:** A medication prescribed by a licensed medical provider. A prescription drug is being used legally when it is used by the individual for whom it was prescribed in the manner directed by the medical provider.

**Over the counter drug:** A medication or medical substance available for sale without a prescription. An over-the-counter drug is being used legally when it is used in the manner directed by the label and not for any illegal purpose, such as creating a controlled substance.

**Safety-sensitive position:** Positions where the duties involve such a great risk of injury to others that even a momentary lapse of attention can have disastrous consequences or positions where a single slip-

### *Drug and Alcohol Procedures (Continued)*

up may have irremediable consequences; the employee will have no chance to recognize and rectify the mistake, nor will other personnel have an opportunity to intervene before harm occurs.

The following positions are designated as safety-sensitive:

- Campus Police and Security: All positions
- Facilities and Plant Operations: grounds keeping, electrical, HVAC, mechanical, couriers, and moves and set up employees

## Local, State & Federal Legal Sanctions

It is unlawful to sell, furnish, or provide alcohol to a person under the age of 21. The possession, sale, manufacture or distribution of alcohol or any other controlled substance is illegal under both state and federal drug laws. These laws are strictly enforced by A-B Tech Police or any law enforcement agency with jurisdiction on A-B Tech's campuses or non-campus properties. A-B Tech's Code of Student Conduct also states students may not possess, use, or be under the influence of alcoholic beverages nor any narcotic or illegal drugs on campus or at College-affiliated activities or events.

Local, state, and federal laws provide a variety of legal sanctions and penalties for the unlawful possession, use or distribution of illicit drugs and alcohol. These sanctions include, but are not limited to, incarceration and monetary fines. The illegal or abusive use of drugs and alcohol by students or employees may result in criminal prosecution by governmental agencies in addition to disciplinary action by the College. Status as a student or employee of the College in no way insulates a law breaker from criminal prosecution and punishment. The constitutional concept of "double jeopardy" does not prevent state and/or federal prosecution and College disciplinary action for conduct that violates state, or federal law and College policy.

### A. Alcohol

North Carolina General Statutes, section 18B-102, states the general rule relating to the possession, distribution and use of alcoholic beverages in North Carolina: "Unless a different punishment is otherwise expressly stated, any person who violates any provision of this Chapter shall be guilty of a misdemeanor and upon conviction shall be punished by a fine, by imprisonment for not more than two years, or both....." Local laws and ordinances and College regulations are preempted by state laws regarding regulation of alcoholic beverages.

### B. Illicit Drugs

The Federal Controlled Substances Act (21 U.S.C.A. 841, et seq.) provides "first-offense" penalties of up to 15 years imprisonment and fines of up to \$25,000 for unlawful distribution or possession with intent to distribute narcotics. For unlawful possession of a controlled substance, a person is subject to up to five years of imprisonment and fines of up to \$15,000. Any person who unlawfully distributes a controlled substance after a prior conviction or to a person under 21 years of age or within 1,000 feet of the university campus may be punished by up to twice the term of imprisonment and fine otherwise authorized by law.

### *Local, State & Federal Legal Sanctions (Continued)*

North Carolina law provides that any person who violates the criminal statutes by selling, distributing or manufacturing opiates and narcotics such as cocaine and heroin, shall be guilty of a Schedule I or II drug offense.

For a Schedule I or II substance, the crime is a Class H felony punishable by maximum imprisonment of 10 years and/or a fine. Any person who sells, distributes, or manufactures substances such as barbiturates, depressants, stimulants, or marijuana shall be guilty of a Schedule III, IV, V or VI drug offense. This crime constitutes a Class I felony punishable by maximum imprisonment of five years and/or a fine. Possession of a Schedule I substance constitutes a Class I felony. Possession of a substance classified in Schedules II, III or IV constitutes a misdemeanor punishable by maximum imprisonment of two years and/or a \$2,000 fine (or a Class I felony if quantity is sufficiently large). Possession of a substance classified in Schedule V constitutes a misdemeanor punishable by maximum imprisonment of six months and/or a \$500 fine. Possession of a Schedule VI substance is a misdemeanor punishable by maximum imprisonment of 30 days and/or a \$100 fine.

Anyone found to be in violation of local, state or federal law, will be criminally charged and will be subject to criminal prosecution, fine and/or imprisonment.

*A violation of any law regarding alcohol or drugs is also a violation of the College's Code of Student Conduct will be treated as a separate disciplinary matter by the College.*

## **Code of Student Conduct**

The Board of Trustees establishes and maintains a learning environment that supports the students, the values, vision and mission of the institution. There are behavioral expectations that outline the responsibilities and proper practices for all students at the College. When the Code of Conduct is challenged, the following types of discipline include but are not limited to: verbal warning, written warning, a failing grade for an assignment or exam, probation, administrative withdrawal from a course, restitution for damages, consequences adapted to the specific violation, suspension, expulsion or actions recommended by a Threat Assessment Team.

The President shall have final approval in the expulsion of a student.

Both academically-related violations and non-academic related violations will be referred to the Vice President for Student Services or his or her designee.

Academically-related violations include academic integrity and other matters that have a negative impact on the teaching and learning environment. Faculty members are responsible for ensuring the academic integrity of the College. Violations of academic integrity are considered serious offenses. Students are forewarned that some acts of academic dishonesty may result in action being taken by outside individuals or entities.

### *Code of Student Conduct (Continued)*

**The following matters will be referred to the Vice President for Student Services or his or her designee:**

1. **Aiding Acts of Academic Dishonesty:** Providing information to another student with the awareness that the student intends to use it for deceptive purposes.
2. **Alcoholic Beverages:** Students may not possess or use alcoholic beverages on campus. Students may not be under the influence of alcoholic beverages on campus or at College-affiliated activities or events.
3. **Animals:** Students may not have an animal of any kind on campus. This includes animals left within a vehicle. Working dogs such as police dogs, guide dogs and service dogs are permitted.
4. **Assault:** Students may not assault or threaten to assault another person for any reason whatsoever. Assault may include a demonstration of force, unlawful physical touching, or striking.
5. **Bullying:** Students may not intimidate or threaten with harm any other individual. Bullying is defined as “any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication that takes place on College premises or at any College sponsored function that: (a) places a person in actual and reasonable fear of harm to his or her person or damage to his or her property; or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student’s educational performance, opportunities or benefits, or a College employee’s ability to perform the essential functions of his or her job.”
6. **Cheating:** Cheating includes using notes or other material without permission from the faculty on an exam; receiving information from another student during an exam; obtaining a copy of an exam or questions from an exam prior to taking the exam; submitting someone else’s work as one’s own; or having someone else take one’s exam and submitting it as his or her own.
7. **Communicating Threats:** Students may not verbally, in writing, through a third party, or by any other means threaten to physically injure another person or that person’s child, sibling, spouse, or dependent or willfully threaten to damage the property of another.
8. **Copyright Infringement and Peer-to-Peer File Sharing:** Students may not violate the College’s Copyright Infringement and Peer-to-Peer File Sharing Policy through the act of violating, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.
9. **Damage to Property:** Students may not damage property of the College or of any other person working at or attending the College.
10. **Dating Violence:** Student may not commit crimes of violence against a person with whom they are or have been in a social relationship of a romantic or intimate nature.
11. **Disobedience:** Students may not disobey the reasonable directions of College employees, including administrators, faculty members, security officers, and other staff employees.

### *Code of Student Conduct (Continued)*

12. **Disorderly Conduct:** Students may not conduct themselves in a way which will interrupt the academic mission of the College or which will disturb the peace of the College.
13. **Disrespect:** Students are expected to treat all College employees with respect and courtesy, particularly when and if disagreements arise.
14. **Disruption:** Students may not disrupt the normal activities of the College by physically or verbally interfering with instruction, meetings, traffic, or scheduled administrative functions.
15. **Domestic Violence:** Students may not commit crimes of violence against a current or former spouse or intimate partner, a person with whom student shares a child in common, a person with whom the student cohabitates or has cohabitated as a spouse, a person similarly situated to the student as a spouse, a person who is related to the student as a parent or child, including person acting in loco parentis to a minor child, or a person who is related to the student as grandparent or grandchild.
16. **Drugs:** Students may not possess, use, or be under the influence of any narcotic or illegal drugs on campus or at any College-affiliated activities or event. This is in violation of the laws of the state of North Carolina of the United States.
17. **False Information:** Students may not present to the College or its employees false information; neither may they knowingly withhold information which may have an effect on their enrollment or their status in the institution and which is properly and legally requested by the College.
18. **Gambling:** Students may not gamble on campus or at any College-affiliated activities or events.
19. **Plagiarism:** The intentional theft or unacknowledged use of another's words or ideas. Plagiarism includes, but is not limited to paraphrasing or summarizing another's words or works without proper acknowledgement; using direct quotes of material without proper acknowledgement; or purchasing or using a paper or presentation written or produced by another. If a student is uncertain about what constitutes plagiarism, he or she should discuss this with the class instructor.
20. **Possession of Weapons:** Students may not have a weapon of any kind, including a knife, stun gun, or any firearm in their possession on campus or at any College-affiliated activities or events except handguns as allowed by NC GS §14-269.4. Handguns are permitted under these circumstances:
  - The person has a concealed handgun permit that is lawfully issued
  - The handgun is in a closed compartment or container within the person's locked vehicle
  - The handgun is in a locked container securely affixed to the person's vehicle.
  - A person may unlock the vehicle to enter or exit the vehicle provided the handgun remains in the closed compartment at all times
  - The vehicle is locked immediately following the entrance or exit.Law enforcement officers are exempt from this prohibition. This includes facsimiles of weapons.
21. **Public Laws:** Violations of any federal, state or local laws occurring while on campus may lead to legal actions as well as campus discipline. Violations of federal, state or local laws occurring off campus may result in disciplinary action if the student's continued presence on campus constitutes a threat to the safety and order of the campus.

### *Code of Student Conduct (Continued)*

22. **Sexual Assault:** Students may not subject any person to contact or behavior of a sexual nature or for the purpose of sexual gratification without the person's explicit consent.
23. **Sexual and Other Unlawful Harassment:** Students may not harass any member of the College community, including other students, employees, or other persons on the College campus. This prohibition includes sexual, verbal or physical harassment for any reason including race, color, religion, sex, national origin, disability, veteran's status, creed, sexual orientation, or political affiliation.
24. **Skate Boards and Roller Skates:** Skate boards and roller skates are not permitted to be used on campus.
25. **Stalking:** Students may not engage in a course of conduct directed to a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress by placing that person in fear of death, bodily injury, or continued harassment.
26. **Theft:** Students may not steal the property of another individual or of the College. Students who are caught stealing will be required to make restitution and may be eligible for civil or criminal prosecution as well as College discipline.
27. **Threats:** Students may not engage in any behavior that constitutes a clear and present danger to the physical and/or emotion well-being of the student and/or other students, faculty and staff.
28. **Tobacco:** Students may not use tobacco of any form or e-cigarettes on campus or at any College-affiliated activities or events.
29. **Unauthorized Access to Records:** Students may not access, view, copy or change official College records without official authorization to do so.
30. **Use of the Internet:** The College has an extensive policy for appropriate use of the Internet. Users of the College computers acknowledge the policy whenever they sign on. Students may not use the College's access to the Internet for access to sexually explicit material or for downloading music. Email accounts are provided for student use; however, no right of privacy exists for use of email.
31. **Use of Social Media:** Students should obey their social media platforms terms' of use. Students may not make, or cause to be made, communications (including electronically or through social media) to another person in any manner likely to seriously annoy or cause alarm. Social media may not be used to breach privacy, discriminate or harass. Students may not make, transmit, or attempt to transmit audio or video of any person(s) on College property where there is an explicit expectation of privacy. Any posts or tweets deemed inappropriate on an A-B Tech social web site or blog will be deleted immediately and may result in having access to the site blocked permanently.
32. **Violations of Normal Classroom Behavior:** Such as, but not limited to, being disobedient, showing disrespect, causing disruption of the classroom or not abiding by professional conduct. These behaviors are also considered academically-related violations. The intent is to make sure that the learning environment is not compromised.

## *Code of Student Conduct (Continued)*

### Violations of the Code of Student Conduct

A student who violates the Code of Student Conduct may be referred to the Vice President for Student Services or his or her designee. Students who have been charged with a violation of these regulations may be assigned consequences based upon the seriousness of the offense.

Violations of any federal, state or local laws occurring while on campus may lead to legal actions as well as campus discipline. Violations of federal, state or local laws occurring off campus may result in disciplinary action if the student's continued presence on campus constitutes a threat to the safety and order of the campus.

Sanctions for violations may include but not be limited to: verbal warnings, written warnings, a failing grade for an assignment or examination, administrative withdrawal from a course, restitution for damages, consequences adapted to the specific violation, suspensions, expulsions or actions recommended by a Threat Assessment Team.

The President shall have final approval in the expulsion of a student.

### Threat Assessment

When a violation leads to a concern about the safety of a student or members of the College community, a Threat Assessment Team will review and make recommendations to the Vice President for Student Services or his or her designee prior to a hearing. If a student engages in criminal activity or demonstrates threatening behavior that constitutes a clear and present danger to the physical and/or emotional well-being of the student and/or other students, faculty and staff, the Vice President for Student Services or his or her designee may immediately suspend the student and remove him or her from campus for no more than 14 calendar days from the date the suspension is instituted, pending a hearing. In this situation, the Vice President for Student Services or his or her designee must convene a Threat Assessment Team. For a copy of the policy, see the Vice President for Student Services.

For violations that do not require the implementation of the Threat Assessment Policy, the Vice President for Student Services will review initial disciplinary referrals and may suspend a student for up to ten College business days while the review is conducted. Students are allowed to appeal any disciplinary action unless they have waived this right, and will be informed of their rights of due process. See the Student Due Process Policy.



## Student Due Process

The Board of Trustees endorses that a student has a liberty and/or property interest in their education, which is the expectation to continue enrollment at the College in the absence of academic failure and/or misconduct. Prior to action by the College to deprive a student of this interest through suspension or expulsion, the student will be given due process. The extent of process due is determined by state law. In addition, students who have been charged with a violation of the *Code of Student Conduct* shall be provided with an equitable system of due process, which can include the right to a fair hearing.

Students have the rights of due process when accused of a violation of the Code of Student Conduct:

1. The student may request to have an informal meeting with the Vice President for Student Services to attempt to discuss and resolve the issue.
2. If the violation of the Code of Student Conduct is not resolved, the student shall receive written notice of the provision of the Code of Student Conduct which he or she is accused of violating and a summary of the relevant facts. Students shall also be informed of their due process rights.
3. If a student's behavior is egregious or disruptive to the teaching and learning environment or to campus safety, the Vice President for Student Services or his or her designee may suspend the student on an interim basis for up to ten College business days.
4. Within five business days after receipt of the notice of violation of the Code of Student Conduct, and suspension when warranted, the student may request, in writing, a hearing before the Vice President for Student Services or his or her designee for all other violations.
5. The students may waive his or her rights to a hearing immediately and accept the sanctions implemented by the Vice President. Failure to request a hearing within five College business days will be considered a waiver of the right to a hearing and any subsequent appeal. If the student requests a hearing, the vice president shall inform the student of the date, time and place for the hearing. The hearing shall be scheduled within five College business days after receipt of the student's request for a hearing.
6. Prior to the hearing, the student has the right to review all evidence, including written statements made against him or her. Strict rules of evidence do not apply in the hearing.
7. At the hearing, the student may present witnesses and evidence. All pertinent parties have a right to speak and be questioned during the hearing. The student will be allowed to be accompanied by an advocate. The advocate may not present on behalf of the student unless otherwise instructed to do so by the Vice President of Student Services or his or her designee, in his or her capacity as the College discipline officer. If the student chooses to have an attorney in attendance, the student must provide notification to the Vice President of Student Services at least three college business days prior to the scheduled hearing date.
8. The student has the right to a recording of the hearing.
9. The student has the right to a written notice of a decision as soon as possible but no later than five College business days of their hearing.

### *Student Due Process (Continued)*

The student has the right to appeal to the President any action taken by the Vice President or his or her designee. Any appeal must be in writing and be submitted to the President's office within ten College business days. The Vice President will forward the appeal, along with all documentation concerning the matter, to the President whose decision will be final.

The procedure above is in effect for all students. All meetings and/or hearings for distance learners will be arranged using email, fax, conference calls, or other agreed upon electronic means.

## **Preventing and Responding to Sexual Assault, Domestic Violence, Dating Violence and Stalking**

It is the policy of the Board of Trustees to provide a safe and secure environment for College employees, students, and visitors by prohibiting sexual assault, domestic violence, dating violence and stalking and by establishing preventative measures, holding perpetrators accountable, providing assistance and support to victims, and reporting violent crimes consistent with Title IX of the Education Amendments the Civil Rights Act of 1972, the Jeanne Clery Disclosure of Campus Security Policy, and Campus Crime Statistics Act, and other applicable legal requirements. This section specifically addresses prevention, reduction, and management of violence to provide a safe working and learning environment for our students, employees, and visitors at all College owned, controlled, or leased properties (regardless of the location), buildings or property owned or controlled by student organizations that are officially recognized by the College, and public property that is adjacent to, and accessible from College property. In addition, this policy prohibits threats or acts of violence against students and employees at any A-B Tech-sponsored event or while engaged in off-site College business, educational or athletic activities, regardless of location.

### Definitions:

The term “**Rape**” as stipulated by the Federal Bureau of Investigation’s (FBI) updated definition in the UCR Summary Reporting System means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

This definition includes any gender of victim or perpetrator. Sexual penetration means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person. This definition also includes instances in which the victim is incapable of giving consent because of temporary or permanent mental or physical incapacity (including due to the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.

The term “**sexual assault**” as stipulated by North Carolina General Statute 14-27.1(4) and 14-27.1(5) pertains to any sexual activity or sexual contact performed, with or without force, on a person without that person’s express consent or on a person, who because of that person’s age, mental condition or physical condition is incapable of giving consent.

The term “**consent to sexual activity**” is the affirmative, unambiguous, and voluntary agreement to engage in a specific sexual activity during a sexual encounter.” As stipulated by North Carolina G.S. 14-27, no person can give legal consent to any sexual activity if that person is under the age of 16 years or if any of the following conditions apply:

- "Mentally disabled" means (i) a victim who suffers from mental retardation, or (ii) a victim who suffers from a mental disorder, either of which temporarily or permanently renders the victim substantially incapable of appraising the nature of his or her conduct, or of resisting the act of vaginal intercourse or a sexual act, or of communicating unwillingness to submit to the act of vaginal intercourse or a sexual act.
- "Mentally incapacitated" means a victim who due to any act committed upon the victim is rendered substantially incapable of either appraising the nature of his or her conduct, or resisting the act of vaginal intercourse or a sexual act.
- “Physically helpless" means (i) a victim who is unconscious; or (ii) a victim who is physically unable to resist an act of vaginal intercourse or a sexual act or communicate unwillingness to submit to an act of vaginal intercourse or a sexual act.

The term “**domestic violence**” as stipulated by North Carolina General Statute 50B-1 pertains to specific crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim, by a person who is related as parent or child, including a person acting in loco parentis to a minor child, or by a person who is related as grandparent or grandchild.

The term “**dating violence**” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship
- The type of relationship
- The frequency of interaction between the persons involved in the relationship.

(Dating violence is not separately addressed by North Carolina criminal statutes.)

The term “**stalking**” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress by placing that person in fear of death, bodily injury, or continued harassment. Pursuant to North Carolina General Statute 14-277.3A, that course of conduct consists of two or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, is in the presence of, or follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

### Prevention:

A-B Tech provides counseling and literature on sexual assault, date rape education, and risk reduction through the Division of Student Services. Additionally, the Student Life and Development office annually sponsors prevention and awareness programs that promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Programming includes statements that A-B Tech prohibits sexual assault, domestic violence, dating violence and stalking, definitions of these offenses in NC, definitions of what is consent, safe and positive options for bystander intervention, as well as signs of abusive relationships and behaviors.

There are many signs of an abusive relationship. The most telling sign is fear of your partner. If you feel like you have to walk on eggshells around your partner—constantly watching what you say and do in order to avoid a blow-up—chances are your relationship is unhealthy and abusive. Other signs that you may be in an abusive relationship include a partner who belittles you or tries to control you, and feelings of self-loathing, helplessness, and desperation. To determine whether your relationship is abusive, answer the questions below. The more “yes” answers, the more likely it is that you’re in an abusive relationship.

## SIGNS THAT YOU'RE IN AN ABUSIVE RELATIONSHIP

Your Inner Thoughts and Feelings	Your Partner's Belittling Behavior
<b>Do you:</b> feel afraid of your partner much of the time?	<b>Does your partner:</b> humiliate or yell at you?
avoid certain topics out of fear of angering your partner?	criticize you and put you down?
feel that you can't do anything right for your partner?	treat you so badly that you're embarrassed for your friends or family to see?
believe that you deserve to be hurt or mistreated?	ignore or put down your opinions or accomplishments?
wonder if you're the one who is crazy?	blame you for their own abusive behavior?
feel emotionally numb or helpless?	see you as property or a sex object, rather than as a person?
Your Partner's Violent Behavior or Threats	Your Partner's Controlling Behavior
<b>Does your partner:</b> have a bad and unpredictable temper?	<b>Does your partner:</b> act excessively jealous and possessive?
hurt you, or threaten to hurt or kill you?	control where you go or what you do?
threaten to take your children away or harm them?	keep you from seeing your friends or family?
threaten to commit suicide if you leave?	limit your access to money, the phone, or the car?
force you to have sex?	limit your access to money, the phone,
force you to have sex?	limit your access to money, the phone, or the car?
destroy your belongings?	constantly check up on you?

Retrieved from: <http://www.helpguide.org/articles/abuse/domestic-violence-and-abuse.htm#signs>

If you would like assistance, please contact Helpmate by calling the 24 hour Domestic Violence Hotline at 828-254-0516 or visit their webpage at [www.Helpmateonline.org](http://www.Helpmateonline.org).

## Responding:

If you are the victim of a sexual assault, domestic violence, dating violence or stalking your first priority should be to get to a place of safety. You should then obtain necessary medical treatment, if needed. A-B Tech strongly recommends that victims report the incident to law enforcement in a timely manner. Emergency assistance may be requested by calling dial **9-1-1** or on campus **828-398-7125**. An on-duty officer may be contacted directly at 828-279-3166. Time is a critical factor for evidence collection and preservation. Although, the victim is encouraged to report directly to law enforcement, they may choose to report the incident to an A-B Tech Counselor, Campus Security Authority (see page 3-4), or Title IX Coordinator who can assist the victim in making a report to law enforcement and assuring the victim has access to free confidential counseling from counselors specifically trained in the area of crisis intervention.

A-B Tech Counselors assist the victim in understanding the various options available and support the victim in any decision to be made. In some instances, A-B Tech counselors will contact the Mobile Crisis Unit to ensure appropriate services are provided in a timely manner. Appropriate community referrals will be made for additional services as needed.

The A-B Tech Title IX Coordinator will provide victims with a written packet of materials pertaining to campus and community resources related to physical and mental health, victim advocacy, legal assistance, modified academic schedule or delivery method, working environment (if employed on campus), alternative transportation options, and other interim measures. This information will be provided to victims, regardless of whether the victim reports the crime to law enforcement or not.

The A-B Tech Code of Student Conduct outlines the procedures for campus disciplinary action in cases of alleged sexual assaults, domestic violence, dating violence and stalking. The procedures will provide for a prompt, fair and impartial investigation and resolution. The procedures will be conducted by officials who receive annual training on issues related to domestic violence, dating violence, sexual assault and stalking as well as how to conduct an investigation process that protects victim safety and promote accountability. Under these procedures, both the accuser and accused are entitled to the same opportunities to have others present during disciplinary proceeding including the opportunity to be accompanied to any hearing by an advisor of their choice. The standard of evidence used during this process is a preponderance of the evidence standard. Additionally, both the accuser and accused will be informed, in writing, of the outcome of any institutional disciplinary proceeding and the applicable appeal process. A student found to have violated college behavior standards related to violence or harassment may be suspended or expelled from A-B Tech for the first offense.

Incidents involving sexual assault, sexual misconduct, sexual harassment, dating violence, domestic violence, and stalking are also reported to the Title IX Coordinator, Michele Hathcock, 340 Victoria Rd. Asheville, NC 28801, 828-398-7932. The Title IX Coordinator is also responsible for education and prevention efforts and additional resources in tandem with other efforts and initiatives on campus.

## Reporting to Law Enforcement

Whether to pursue an investigation through the criminal justice system or to utilize the established confidential reporting procedures is the personal decision of the victim of a crime. It is extremely important that any sex offense, domestic violence, dating violence or stalking be reported for campus safety purposes and also to meet Federal reporting requirements. The A-B Tech Police and Security Department strongly encourages any victim of sexual assault, domestic violence, dating violence and stalking to pursue his or her legal recourse through criminal prosecution of the offender. Reporting procedure:

- **Sexual Assault Reporting**

When a sexual assault victim contacts the A-B Tech Police and Security Department, the responding officer's first priority is to tend to the medical needs of the victim. In the case of a forcible sexual assault, the officer will summons emergency medical responders. The victim will be transported to the Mission Hospitals trauma center for medical treatment and evidence collection by a certified Sexual Assault Nurse. Evidence collected at this stage is critical for a successful prosecution. Therefore, the assault should be reported immediately. Ideally, a victim of a sexual assault should not wash, douche, use the toilet or change clothes prior to the medical examination and treatment. The police officer will gather information in a timely manner and file a police report. The police officer will also contact the Asheville Police Department for assistance in the attempt to locate the offender, for forensic processing of the crime scene and for assistance in any follow-up investigation. Throughout the process, the A-B Tech Police and Security Department will facilitate the victim in obtaining counseling and support services available through the College and other organizations.

*A violation of any law regarding a sexual assault is also a violation of the College's Code of Student Conduct and will be treated as a separate disciplinary matter by the College.*

- **Domestic Violence, Dating Violence or Stalking Reporting**

Victims of domestic violence, dating violence, or stalking have the option to pursue criminal prosecution through the criminal justice system or disciplinary action through the College administration by utilizing the established procedure. Each student or employee who reports an incident of domestic violence, dating violence, or stalking to the College will be given a notice in writing of his or her rights and options.

Upon the report of an incident of domestic violence, dating violence or stalking made to the A-B Tech Police and Security Department, a criminal investigation will be initiated. In cases where probable cause exists that a domestic assault occurred and the offender is present, the offender may be immediately arrested. In cases where the offender is no longer present, the investigating police officer will obtain or assist the victim in obtaining an appropriate arrest warrant. In cases of dating violence that do not fall under the domestic violence protections of North Carolina G.S. 50B, the investigating police officer will assist the victim in obtaining an appropriate arrest warrant at the victim's discretion. In cases of stalking, the investigation officer will attempt to

establish the identity the offender, if not known to the victim, and admonish the offender to cease all stalking behaviors. If the behavior continues, the police officer will obtain an arrest warrant under the provisions of North Carolina G.S. 14-277.

*A violation of any law regarding domestic violence, dating violence, or stalking is also a violation of the College's Code of Student Conduct and will be treated as a separate disciplinary matter by the College.*

Students and employees who are the victims of domestic violence, dating violence or stalking that occur at locations other than the campuses or properties of A-B Tech should report those incidents to the appropriate law enforcement agency. Any such incident in which the offender is also an A-B Tech student or employee should be reported to the college so that appropriate protective measures may be taken.

### Protective Orders

In any case, victims of sexual assault or domestic violence may appear before the Clerk of Superior Court in the victim's county of residence and apply for a Domestic Violence Protective Order under the provisions of North Carolina General Statute 50B. When applying for such a process, the plaintiff (victim) should ensure that A-B Tech is included in the specified list of locations from which the respondent (offender) is prohibited. The plaintiff should also ensure that the A-B Tech Police and Security Department is provided with a copy of any Ex Parte order or Domestic Violence Protective Order. A violation of any Domestic Violence Protective Order is, of itself, a criminal violation subject to immediate arrest.

In some situations, upon advice of legal counsel, a student or employee may petition the Court for a civil restraining order or no contact order. If such a process is issued, the College should be notified. A violation of any civil process is not a criminal offense subject to arrest. The College, however, has the option to ban from all A-B Tech campuses and properties an offender who otherwise has no official College business. The Court may find a respondent who violates a civil restraining order in contempt and issue an order for arrest.



## Options for Bystanders

Bystander intervention: Safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes: (i) recognizing situations of potential harm; and (ii) understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options and taking actions to intervene.

Any person who witnesses an active sexual assault or incident of domestic violence, dating violence or stalking is requested to immediately call **9-1-1** or the A-B Tech Police and Security Department as deemed appropriate. Bystanders are strongly discouraged from intervening in an altercation to the extent that the bystander's safety is at risk. In addition to calling police, a person who witnesses an active assault may distract the person committing the assault and draw attention to the scene by shouting for help. If a person who commits an assault flees, a bystander should assist the victim of the assault and obtain the offender's description and direction of travel for responding officers. If a bystander encounters someone who is being followed by a stalker, the bystander may accompany that person to a safe, populated location and remain with the person until police arrive.

## Sex Offender Registration

Pursuant to North Carolina General Statute 14-208, individuals who have reportable convictions for any sex offense are required to maintain a registration with the sheriff of the county in which they reside. Any nonresident with such a conviction who works or attends school in North Carolina is required to maintain a registration with the sheriff in the county in which that individual works or is a student. Additionally, the North Carolina Division of Criminal Statistics is responsible for compiling and keeping current a central statewide sex offender registry. Specific information as set forth in General Statute 14-208.10 is public record and is made available for public inspection. The Division of Criminal Statistics provides free public access to automated data from the statewide registry, including photographs provided by the registering sheriffs, via the Internet. The public is able to access the statewide registry to view an individual registration record, a part of the statewide registry, or the entire statewide registry. The Division may also provide copies of registry information to the public upon written request and may charge a reasonable fee for duplicating costs and mailings costs. The North Carolina Sex Offender Registry website may be accessed at the following link: <http://sexoffender.ncdoj.gov/>

## Annual Fire Safety Report and Missing Student Policy

A-B Tech does not have any on-campus residence facilities. Therefore, the college is not required by the Campus Safety and Security Reporting Act to maintain a fire report or to have a missing student policy.

### Daily Crime Log

The A-B Tech Police and Security Department maintains a daily crime log to record criminal incidents and alleged criminal incidents that are reported. The log contains reported crimes from the last 60 days. This crime log can be viewed at the A-B Tech Police and Security Department located in the Chestnut Building on the Asheville Campus. Crime logs for the Asheville Campus, Madison Campus and non-campus properties can be viewed at the A-B Tech Police and Security Department located in the Chestnut Building on the Asheville Campus. The crime log for the Enka Campus can be viewed at the Enka Police and Security office located in the Small Business Center on the Enka Campus.

### Sources of Crime Statistics

Campus crime, arrests and referral statistics include those reported to A-B Tech Police and Security Department and to Campus Security Authorities through voluntary confidential reporting procedures. A-B Tech also requests statistics for crimes reported directly to other law enforcement agencies. In addition to the tables below, A-B Tech's crime statistics can be viewed at the Department of Education's web site at <http://ope.ed.gov/security/>

**NOTE:** Hate crimes are reported separately and pertain to crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, gender identity, ethnicity, national origin or disability. Hate crimes include criminal homicide, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property or any other crime involving personal injury.

### Unfounded Reports

A-B Tech may withhold, or subsequently remove, a reported crime from its crime statistics when sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore "unfounded". Only sworn or commissioned law enforcement personnel may "unfound" a crime. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution and the failure to make an arrest does not "unfound" a crime report.

## ASHEVILLE CAMPUS – CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
		Rape	Fondling	Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	1	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory Rape	Incest	Statutory Rape
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	1		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	1		0	
	2013	0		0	
	2014	3		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	2		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	1		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	2		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	1		0	
ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.	2012	4		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING ETC.	2012	0		0	
	2013	0		0	
	2014	0		0	
ARRESTS: DRUG ABUSE VIOLATIONS	2012	2		0	
	2013	5		0	
	2014	4		0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	2		0	
	2013	0		0	
	2014	0		0	
ARRESTS: LIQUOR LAW VIOLATIONS	2012	4		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: LIQUOR LAW	2012	1		0	
	2013	0		0	
	2014	0		0	

## ASHEVILLE CAMPUS - HATE CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
		Rape	Fondling	Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
LARCENY - THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
SIMPLE ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
INTIMIDATION	2012	0		0	
	2013	0		0	
	2014	0		0	
DESTRUCTION / DAMAGE / VANDALISM OF PROPERTY PROPERTY	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	

## ENKA CAMPUS - CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory	Incest	Statutory
	2012	0	0	0	0
	2013	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.	2012	0		0	
	2013	0		0	
	2014	1		0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, POSSESSING ETC.	2012	0		0	
	2013	1		0	
	2014	0		0	
ARRESTS: DRUG ABUSE VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
ARRESTS: LIQUOR LAW VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: LIQUOR LAW	2012	0		0	
	2013	0		0	
	2014	0		0	

## ENKA CAMPUS – HATE CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
		Rape	Fondling	Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory	Incest	Statutory Rape
	2012	0	0	0	0
	2013	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
LARCENY - THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
SIMPLE ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
INTIMIDATION	2012	0		0	
	2013	0		0	
	2014	0		0	
DESTRUCTION / DAMAGE / VANDALISM OF PROPERTY	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	

## MADISON CAMPUS - CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory	Incest	Statutory
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
ARRESTS: WEAPONS: CARRYING,	2012	0		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: WEAPONS: POSSESSING ETC.	2012	0		0	
	2013	0		0	
	2014	0		0	
ARRESTS: DRUG ABUSE VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
ARRESTS: LIQUOR LAW VIOLATIONS	2012	0		0	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: LIQUOR LAW	2012	0		0	
	2013	0		0	
	2014	0		0	

## MADISON CAMPUS – HATE CRIME STATISTICS

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
		Rape	Fondling	Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory	Incest	Statutory Rape
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
LARCENY - THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
SIMPLE ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
INTIMIDATION	2012	0		0	
	2013	0		0	
	2014	0		0	
DESTRUCTION / DAMAGE / VANDALISM OF PROPERTY	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	



## SOUTH CAMPUS - CRIME STATISTICS (opened 01/2013)

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory Rape	Incest	Statutory Rape
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
ARSON	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
ARRESTS: DRUG ABUSE VIOLATIONS	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
ARRESTS: LIQUOR LAW VIOLATIONS	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DISCIPLINARY REFERRALS: LIQUOR LAW	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	

## SOUTH CAMPUS – HATE CRIME STATISTICS (opened 01/2013)

OFFENSE	YEAR	ON-CAMPUS PROPERTY		PUBLIC PROPERTY	
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	N/R	N/R	N/R	N/R
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory Rape	Incest	Statutory Rape
	2012	N/R	N/R	N/R	N/R
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
ARSON	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
LARCENY - THEFT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
SIMPLE ASSAULT	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
INTIMIDATION	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DESTRUCTION / DAMAGE / VANDALISM OF PROPERTY	2012	Not Reportable		Not Reportable	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	

## NON-CAMPUS PROPERTY - CRIME STATISTICS

OFFENSE	YEAR	NON-CAMPUS PROPERTY	
		Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0	
	2013	0	
	2014	0	
NEGLIGENT MANSLAUGHTER	2012	0	
	2013	0	
	2014	0	
SEX OFFENSES, FORCIBLE		Rape	Fondling
	2012	0	0
	2013	0	0
	2014	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory Rape
	2012	0	0
	2013	0	0
	2014	0	0
ROBBERY	2012	0	
	2013	0	
	2014	0	
AGGRAVATED ASSAULT	2012	0	
	2013	0	
	2014	0	
BURGLARY	2012	0	
	2013	0	
	2014	0	
MOTOR VEHICLE THEFT	2012	0	
	2013	0	
	2014	0	
ARSON	2012	0	
	2013	0	
	2014	0	
DOMESTIC VIOLENCE	2012	Not Reportable	
	2013	Not Reportable	
	2014	0	
DATING VIOLENCE	2012	Not Reportable	
	2013	Not Reportable	
	2014	0	
STALKING	2012	Not Reportable	
	2013	Not Reportable	
	2014	0	
ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.	2012	0	
	2013	0	
	2014	0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING ETC.	2012	0	
	2013	0	
	2014	0	
ARRESTS: DRUG ABUSE VIOLATIONS	2012	0	
	2013	0	
	2014	0	
DISCIPLINARY REFERRALS: DRUG ABUSE	2012	0	
	2013	0	
	2014	0	
ARRESTS: LIQUOR LAW VIOLATIONS	2012	0	
	2013	0	
	2014	0	
DISCIPLINARY REFERRALS: LIQUOR LAW	2012	0	
	2013	0	
	2014	0	

## NON-CAMPUS PROPERTY – HATE CRIME STATISTICS

OFFENSE	YEAR	NON-CAMPUS PROPERTY		PUBLIC PROPERTY	
		Rape	Fondling	Rape	Fondling
MURDER / NON-NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
NEGLIGENT MANSLAUGHTER	2012	0		0	
	2013	0		0	
	2014	0		0	
SEX OFFENSES, FORCIBLE		Rape	Fondling	Rape	Fondling
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
SEX OFFENSES, NON-FORCIBLE		Incest	Statutory	Incest	Statutory Rape
	2012	0	0	0	0
	2013	0	0	0	0
	2014	0	0	0	0
ROBBERY	2012	0		0	
	2013	0		0	
	2014	0		0	
AGGRAVATED ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
BURGLARY	2012	0		0	
	2013	0		0	
	2014	0		0	
MOTOR VEHICLE THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
ARSON	2012	0		0	
	2013	0		0	
	2014	0		0	
LARCENY - THEFT	2012	0		0	
	2013	0		0	
	2014	0		0	
SIMPLE ASSAULT	2012	0		0	
	2013	0		0	
	2014	0		0	
INTIMIDATION	2012	0		0	
	2013	0		0	
	2014	0		0	
DESTRUCTION / DAMAGE / VANDALISM OF PROPERTY	2012	0		0	
	2013	0		0	
	2014	0		0	
DOMESTIC VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
DATING VIOLENCE	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	
STALKING	2012	Not Reportable		Not Reportable	
	2013	Not Reportable		Not Reportable	
	2014	0		0	

## UNFOUNDED REPORTS

OFFENSE	YEAR	ASHEVILLE CAMPUS	P/P	ENKA CAMPUS	P/P	MADISON CAMPUS	P/P	SOUTH CAMPUS	P/P	NON CAMPUS PROPERTY	P/P
MURDER / NON- MANSLAUGHTER	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, NON- FORCIBLE	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
ROBBERY	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
BURGLARY	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
ARSON	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
DOMESTIC VIOLENCE	2012	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2013	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2014	0	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	2012	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2013	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2014	0	0	0	0	0	0	0	0	0	0
STALKING	2012	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2013	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R	N/R
	2014	0	0	0	0	0	0	0	0	0	0
ARRESTS: WEAPONS: CARRYING, POSSESSING ETC.	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
ARRESTS: DRUG ABUSE VIOLATIONS	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
ARRESTS: LIQUOR LAW VIOLATIONS	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2012	0	0	0	0	0	0	N/R	N/R	0	0
	2013	0	0	0	0	0	0	0	0	0	0
	2014	0	0	0	0	0	0	0	0	0	0