

# IMPORTANT DETAILS ON COMPLETING THIS DOCUMENT

1. **Students within our service area must submit documents to the Financial Aid Office in person.** Distance students may submit documents via student email to [financialaidoffice@abtech.edu](mailto:financialaidoffice@abtech.edu) or postal service, though we strongly recommend submitting them in person if possible. The Financial Aid Office is no longer able to accept documentation via fax. If you submit documents via email, with the understanding that email submissions are not a secure form of communication, complete and include an official Financial Aid Cover Sheet with your submission. The Cover Sheet can be found at [abtech.edu /Financial Aid /Forms & Resources](http://abtech.edu/FinancialAid/Forms%20&%20Resources). Documents that are submitted via email without the completed Cover Sheet will not be processed by the Financial Aid Office.
2. We strongly advise that you type your answers into the fillable fields for clarity.
3. If parent signature is required, parent must hand-sign the document. Digital signatures for parents are not allowed.
4. Do not use a mobile phone to complete this document. Doing so may result in lost data and inaccurate formatting.
5. You must save this document to your computer, or print it immediately, to prevent loss of the data you entered.
6. The fillable fields on this document may not work when opened in the Mozilla Firefox browser. We advise that you complete the form in Internet Explorer or Chrome instead.
7. You must use Adobe Reader to fill out this document across all operating systems and devices. Using the Preview app on Apple desktop, notebook, and iOS devices will result in lost data.



2019-20 STUDENT ASSET VERIFICATION FORM

Before the Financial Aid Office can process your request for financial assistance, additional information is required regarding your assets. Please complete the following information and return this form to our office for processing. The value of assets can fluctuate from day to day. You may therefore provide estimates of this information.

As of today, what is your approximate total current balance of cash, savings, and checking accounts?

\$ \_\_\_\_\_

As of today, what is the approximate net worth of your investments? "Net worth" means current value minus debt. Investments include real estate (do not include the home you live in), trust funds, money market funds, mutual funds, certificates of deposit, stocks, stock options, bonds, other securities, Coverdell savings accounts, college savings plans, installment and land sale contracts (including mortgages held), commodities, etc. **Do not include** the home you live in, the value of life insurance, retirement plans (pension funds, annuities, non-education IRAs, Keogh plans, etc.), prepaid tuition plans, cash, savings accounts, or checking accounts.

\$ \_\_\_\_\_

**For Owners of Businesses with 100 or more Employees ONLY:** As of today, what is the approximate net worth of your current businesses and/or investment farms? Include the market value of land, buildings, machinery, equipment, inventory, etc. Business and/or investment farm debt means only those debts for which the business or investment farm was used as collateral. **Do not include** a farm that you live on and operate.

\$ \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID

Please provide these requested values to our office immediately so that we may continue processing your request for aid.