

## Volunteer Opportunity

### ELA Tutor (English Language Acquisition)

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#### Department Description:

The Department of Transitional Studies (DOTS) mission is to inspire and support students to engage in ongoing academic, personal, and career development. Programs included in this department include: Adult Basic Education, High School Equivalency formerly know as GED.

**Volunteer Opportunity:** English Language Acquisition (ELA) Classes provide English instruction to adult non-native English speaking adults living and or working in our region.

The program is seeking caring members of the community to serve as volunteer tutors to help adult learners work towards accomplishing their academic goals.

**Duties:** Tutors will work one-to-one or in small groups in the classroom under the direction of the ELA instructors. Some administrative functions will also be required of the volunteers to support the class, such as making copies.

#### Skills:

- Previous experience in education or tutoring is a plus but not a requirement.
- Ability to converse in Spanish, Ukraine or Asian languages is helpful.
- High School Graduate, College Degree Preferred.
- Students enrolled in this program face numerous barriers to success including, generational poverty, social and learning challenges.
- Tutors must possess patience and understanding when working with students, be comfortable following the instructor's directions.

#### Times/Locations:

- Asheville Main Campus (M/T/W/Thru Morning, Afternoon and Evening Shifts 6-9 pm)
- Goodwill Industries- West Asheville (M/W 5:30 PM – 8:30 PM)
- W.D. Williams Elementary School, Swanannoa (Mondays 5:30-8:30 PM)

*All Volunteers are required to maintain a professional relationship with students, staff, and peers, modeling professional interaction and adhere to academic integrity, and privacy guidelines. Volunteers are to model behavior that respects the rights of all people and protects others from abuse by assisting in the creation of an environment free from fear, harassment, gender and racism discrimination or exploitation.*