

# Pre-Limited and Pre-Competitive Program Information Session

## Online Presentation Transcript

### Student Services Purpose Statement

Welcome to A-B Tech's GOT/Pre-Limited and Pre-Competitive Information Session. We are pleased that you are interested in applying for one of these popular programs at A-B Tech and hope that you find this information session helpful. There are three GOT/Pre-Allied Health Advisors who work with our students intending to apply to a Limited and/or Competitive program, and we are all located in the K. Ray Bailey Student Services Center on the main Victoria Road campus. Our department is housed within the Student Services division, and our purpose is to inspire, navigate, support, and celebrate with our students. We work with students all the way through your time of graduation, so we are really "full-circle" as a division. We look forward to making your experience at A-B Tech a success.

### Goals for this Information Session

We have several goals for this information session, which is why we require that students attend one of these sessions before beginning work towards your intended Limited and/or Competitive program of interest:

- 1) Students will be able to explain what "pre-limited" and "pre-competitive" means.
- 2) Students will be able to define what the General Occupational Technology program (GOT) is and determine if they need to be placed in this program with their advisor.
- 3) Students will be able to discuss their responsibilities as an advisee and as a potential financial aid recipient.
- 4) Students will be able to describe at least three support services and resources available to them at A-B Tech and how they can be used to achieve their goals.
- 5) Students will be able to articulate the required steps and differences in applying to Competitive and Limited Programs at A-B Tech.
- 6) Students will schedule an individual advising appointment with a GOT/Pre-Allied Health program advisor to begin an education plan.

### What is Pre-Limited and Pre-Competitive?

Any student at A-B Tech interested in one of our Limited and/or Competitive programs is considered a "Pre-Limited" or "Pre-Competitive" student here, whether they are in the G.O.T. program or just interested in these programs. Please take a few moments to review the full list of current limited and competitive program options at A-B Tech:

Limited Programs	Competitive Programs
Central Sterile Processing	Associate Degree Nursing
Medical Assisting	LPN to ADN Advanced Placement Option
Pharmacy Technology	WNC RIBN Nursing Option
Phlebotomy	Dental Assisting

Limited Programs	Competitive Programs
Surgical Technology	Dental Hygiene
Brewing, Distillation, and Fermentation	Medical Laboratory Technology
Cosmetology	Medical Sonography
Cosmetology Instructor	Occupational Therapy Assistant
Esthetics	Radiography
Manicuring	Veterinary Medical Technology
Emergency Medical Science	
Therapeutic Massage	

We will not review each of these programs in great detail during this information session; however, you will have an opportunity to navigate to our limited and competitive program information webpage later on and will spend some time exploring your intended program of interest on your own.

### G.O.T. or Unclassified?

So, what is the General Occupational Technology, or GOT, program at A-B Tech? As we mentioned earlier, any student interested in a limited or competitive program at a B Tech is considered a Pre-Limited or Pre-competitive student until the time that they are hopefully accepted into their intended program. Because many of the Limited and Competitive programs have prerequisite course requirements, some of our students plan to receive financial aid while working on these general education courses for their intended program. As you may know, financial aid will only pay for classes once a student is in a program at A-B Tech. The GOT program is what allows eligible students to receive financial aid while working on general education courses prior to being accepted into their limited or competitive program of interest here. For example, a student interested in our Associate Degree Nursing (ADN) program would be in the GOT/Pre-Nursing program if that student was receiving financial aid while working on general education courses towards the ADN program. If that student does not plan to receive financial aid or is not eligible for financial aid at A-B Tech, then they will continue to be an unclassified student until they are hopefully accepted into their Limited or Competitive program of interest. As you will learn through this session, there are some differences between being an unclassified student at A-B Tech and being in our GOT program.

### More about General Occupational Technology

In the simplest of terms, if a student is considered a pre-limited or pre-competitive student at A-B Tech and plans to receive financial aid while completing general education courses required by their program of interest, then they will be in the GOT program until they are hopefully accepted into their intended Limited or Competitive program of study here. In addition, the GOT program provides an opportunity for some students to complete a program of study and earn an associate degree at A-B Tech. There are specific requirements in order for a student to complete the GOT degree, and we are happy to help students who may be eligible to complete this degree and answer questions about whether they will qualify.

### Navigating Financial Aid

Because many of our students interested in limited or competitive programs plan to receive financial aid while working on general education courses, we would like to take a few minutes to discuss the process of applying for financial aid. First, students must have completed an accurate FAFSA application for the

academic year in which they plan to begin taking general education courses here. Students can do this by completing a Free Application for Federal Student Aid, or FAFSA, at the [FAFSA website](#). Students will need to include A-B Tech's school code on their application which is 004033. If students experience issues with their FAFSA application or have questions about their eligibility for financial aid at A-B Tech after they have completed their FAFSA application, they can meet with a financial aid representative in the K. Ray Bailey Student Services Center. The Financial Aid Office is open Monday through Thursday from 9am until 7pm and Friday from 9am until 5pm. In addition, students will need to monitor their A-B Tech student e-mail for important information from the financial aid office. If it makes life easier, students can forward their A B Tech student e-mail to a personal e-mail address so that all communication is in one place. Either way, students need to make sure that they are checking their student email at least once a day. Students may also view their financial aid award letter through their Web Advisor account. If students are seeking basic information about their financial aid options at this time, they may also visit the Financial Aid webpage to get started. We hope that students will find the website to be a helpful resource.

### Rules of Progress and FASAP

All of our students at A-B Tech must maintain at least a 2.0 GPA, which is a "C" average. In addition to meeting a minimum cumulative GPA requirement, students receiving financial aid must meet additional satisfactory academic progress criteria at A-B Tech. This also includes a student's course completion rate as well as their maximum program timeframe. In order for these students to continue their eligibility for receiving financial aid, they must be meeting all three of these criteria by the end of the spring semester each year. If a financial aid recipient is not meeting all three of their Financial Aid Satisfactory Academic Progress (FASAP) criteria, then they will receive an email from the Financial Aid office with information about how it impacts their future financial aid eligibility and any steps that they may need to take at that time. Not meeting the required 2.0 cumulative GPA can result in academic suspension for any student at A-B Tech, while a financial aid recipient must meet the cumulative GPA requirement, their completion rate according to compliance standards, and be able to complete their program within the maximum timeframe to avoid academic suspension here. The Financial Aid website will provide more information.

Please take a moment to consider what questions you may have at this point in the information session.

### Navigating Limited and Competitive Programs

We want students to be able to successfully navigate working towards their limited or competitive program of interest at A-B Tech. When students are ready to begin taking general education courses or to apply to one of these programs, they will need to have completed all New Student Enrollment Steps. They will need to have applied as a curriculum student at A-B Tech, submitted any official transcripts that are required for their program, completed their new student orientation including the Smarter Measure assessment and Moodle online orientation, and have completed their required English and math placement steps. We will talk in just a moment about official transcripts and college placement.

### Transfer Credit at A-B Tech

We work with many students who have attended previous institutions and wish to receive transfer credit for some courses at A-B Tech. Here are some important points to keep in mind when planning to submit official transcripts. The grade that students earned in a previous course must be a "C" or higher in order for transfer credit to be awarded. Course titles and credit hours must be a similar match between A-B Tech and the previous institution where you completed a course. For example, if students

plan to receive transfer credit for Anatomy and Physiology, we will have to verify that a student's previous course required the same classroom, lab, and contact hours and covered similar material as our course here. Often, this process requires that students submit a course description and/or syllabus for this information to be reviewed. We are happy to help answer questions about this process if students do not feel that they have current transfer credit for a course which they have already completed. The best way for students to check what transfer credit has already been awarded at A-B Tech is by logging into their Web Advisor account and clicking on "View Transcript." If transfer credit has been awarded, students will see their transfer credit courses appear on their transcript with a "TR" in the grade column.

### College Transcripts

When students are ready to submit official college and/or high school transcripts to A-B Tech, they can do this in a number of ways. Students can request for their official transcript to be sent directly from their previous institution to A-B Tech. If students choose this route, make sure to use our main Victoria Road address and ATTN: records office. It usually takes about 2 – 4 weeks for official transcripts to arrive at A-B Tech after students have requested for them to be sent. We appreciate everyone's patience during this process. Students may also bring an official college or high school transcript to our advisors in the K. Ray Bailey Student Services Center so long as the transcript is still in the original sealed envelope from their previous institution. We are happy to open your transcript and place it on file for you. Please try to resist the temptation to open the envelope. We will review your transcript together. If you have already taken classes at A-B Tech, then you do not need to request for a transcript from A-B Tech. We can NOT accept email or faxed copies of transcripts as official.

### Demonstrate College Readiness

When we talk about "placement" at A-B Tech, what we mean is determining whether students are college ready for math and English courses here. Students can complete college readiness steps in a number of ways. Most of our Limited and Competitive programs require that students are college ready in English, which means being eligible to take ENG 111, Expository Writing. This can be documented by completion or mastery of DRE 098. Similarly, most of our Limited and Competitive programs require students to be college ready in Math, which means being eligible to take MAT 143, Quantitative Literacy, or a higher level math course. This can be accomplished through completion or mastery of DMA 010-050. Some students at A-B Tech may have transfer credit for college level English and math, which would meet the college readiness requirements for our Limited and Competitive programs. If students have graduated from high school within the last five years, had an unweighted GPA of 2.6 or higher, and completed an approved fourth level math course, then we can use their high school transcript to meet placement requirements. If students plan to complete our placement test at A-B Tech, then our advisors can help interpret placement scores, determine appropriate English and math placement, and confirm whether you will be required to complete any Developmental Math, DMA, or Developmental Reading and English, DRE, courses here. Some students may also be eligible to use SAT or ACT scores within the last five years or AP course credit to satisfy math and English placement. Please remember that students can take the placement test again if they have only taken it one time. Students may schedule your placement online at the [A-B Tech placement website](#).

### Are You Focused on a Program?

While students may have a particular Limited or Competitive program in mind, we encourage students to consider other program options as well. One of the best ways to begin career exploration at A-B Tech

is to complete what is called our Focus 2 assessment. Students in our GOT program are required to complete the Focus 2 assessment within their first semester of enrollment. All students intending to apply for a competitive program, and even some of our limited programs, will be required to complete Focus 2 prior to applying. However, completing the Focus 2 career assessment will be valuable for students regardless of which program they intend to apply for and whether or not they are considered a GOT student. Our goal is for students to examine their many Competitive and Limited program options at A-B Tech and determine which ones will be the best fit for both their academic and career goals. Students can access the Focus 2 career assessment by visiting the [FOCUS 2 website](#). It takes students about 45 minutes to complete Focus 2, and answers are always saved in students' Focus 2 accounts.

### College Exploration and Resources

Focus 2 is certainly not the only career resource that students have available at A-B Tech. Our career services include career exploration parts one and two workshops, which can be scheduled online, and they are conducted in the K. Ray Bailey Student Services Center. These are in-depth and customized sessions which are designed to help students assess their personality, interests, values, and skills as they relate to program options at A-B Tech. If students choose to complete this workshop series, then they will complete the Focus 2 career assessment as part of the workshops. We strongly encourage students to take advantage of the career resources we offer, not only as a new student but when preparing for employment as well.

### Limited Programs

Our limited programs at A-B Tech accept a limited number of students into each of the programs for a specific term. These programs are not only in high demand, but they have limited clinical capacity, resources, and/or lab space availability. This means that we can only accept students into these programs until they are full. There are times when we will place eligible students on a waitlist prior to the start of a program. If an already accepted student gives up his or her seat in a program, then we can accept the next eligible student from the waitlist. Students are accepted into limited programs on a first-come first-served basis. We begin accepting applications for limited programs in early April for summer and fall and early October for the spring term. If students intend to apply to a limited program at A-B Tech, they will need to make sure that they have completed all new student enrollment steps before meeting with an advisor to apply, including new student orientation and the smarter measures assessment. Each of our limited programs at A-B Tech has specific program requirements for English and math placement. If students are unsure about their intended program's requirements, meeting with an advisor prior to the application date is the best way to prepare for applying to a limited program.

### Competitive Programs

Our competitive programs at A-B Tech are certainly our most popular programs. We always receive many more applications than we can accept for each fall semester (and spring semester for the ADN program). Each of these programs has specific preadmission course requirements and often other criteria that must be met prior to being eligible to apply. If a student is placed on a waitlist for one of the competitive programs and is not offered a seat in the program prior to the start date of the term for which they applied, then they will need to re-apply and re-compete during the next available application period. We do not have waitlists for competitive programs at A-B Tech that continue from term to term.

## General Information to Consider (Part I)

There is some general information that students need to consider prior to applying to a competitive program at A-B Tech. Please be aware that all accepted students into competitive programs will be required to complete a criminal background check and drug screening after they have been admitted as part of the program requirements. These are conducted by an outside vendor at the student's expense and will determine whether or not a student can successfully complete clinical rotations as required by all of our competitive programs. Unfortunately, A-B Tech advisors and faculty are not able to provide answers to questions about either criminal background checks or drug screenings. If students have any questions about these program requirements, they will need to conduct some research on their own.

## General Information to Consider (Part II)

In addition, admission to Limited and Competitive programs at A-B Tech is open only to individuals with legal status or lawful presence. Please be aware that some of our clinical sites may have additional requirements regarding citizenship status. Again, students must be able to successfully complete their clinical rotations as required for program completion. If students have any questions regarding this information, they may contact the state licensing or certifying organization for assistance in determining eligibility. Students may also email our [International Student Advisor](#) with specific questions as well.

## Test of Essential Academic Skills

Qualified applicants to ALL competitive programs at A-B Tech will be required to complete the ATI Test of Essential Academic Skills, or TEAS, exam as part of the application process. This includes Nursing, Dental, Med Lab Tech, Sonography, Occupational Therapy Assistant, Radiography and Vet Tech. Students who wish to apply to a competitive program will be required to meet with an advisor during the application period to complete a verification/selection form. All qualified applicants will then receive what is called a "ticket" to take the TEAS exam on the main campus before the last day of the TEAS testing period. Please be aware that we only accept one set of scores during each application period. If we already have ATI TEAS scores within the last five years on file for a student at A-B Tech, they may choose to submit the highest score rather than taking the ATI TEAS exam again. Students may also opt to submit outside TEAS scores within the last five years to A-B Tech so long as the testing date is prior to the beginning of our application period. The only exception to taking the ATI TEAS exam on our main Victoria Road campus is for qualified distance students. Qualified distance students will be allowed to complete the TEAS exam off-site during the application period and must request approval for their testing site at the time of completing the verification/selection form over the phone or via email.

## Preparing for the TEAS®

Being prepared for the ATI TEAS exam is critical for all applicants to our competitive programs at A-B Tech. All qualified applicants to these programs will be ranked for admission solely based on the TEAS composite score. While there are four sections on the TEAS exam – math, reading, English, and science - it is the composite score, or total adjusted individual average, on the exam that we will consider. We do not take into account a student's cumulative GPA, course grades, work experience or other factors in the admissions process. This is why we cannot stress enough how important it is to be prepared for the TEAS exam as part of the application process to our competitive programs. Fortunately, there are many resources available for students in order to prepare for the TEAS exam. Students may purchase the sixth addition of the ATI TEAS study manual at the A-B Tech bookstore, online at [ATI Testing's website](#), or even checkout a TEAS study guide from our Dr. Don C. Locke Library. Either way, the sixth addition study

guide will be the best place to get started when studying for the TEAS exam. There are also supplemental resources available online and as a downloadable app for your phone. Please make sure that any resources besides the ATI TEAS sixth edition study manual and those available through ATI's website are reliable. If students are unsure, they may contact one of our GOT/Pre-Allied Health Advisors. For the best success, we recommend preparing for the ATI TEAS exam for at least three to four months. If students have never taken the TEAS exam before, we also encourage students to consider taking a practice exam online through ATI's website. While there is a cost associated with the practice TEAS exam through ATI's website, it will give you the best sense of what to expect when it comes time to take the TEAS exam as part of the application process. Please be aware that the TEAS exam is a timed test, multiple choice, and can only be completed on a computer. You will be asked 170 total questions and have a time limit of 209 minutes. If students have any questions or concerns about the ATI TEAS exam requirement, please discuss this with a GOT/Pre-Allied Health advisor. Our goal is help students prepare to not only be qualified, but also competitive, when it comes time to apply. Only our Associate Degree Nursing program requires that students score at least a 65 on the TEAS exam to be considered for admission -- and you can score up to a 100 in total. For all competitive programs, a higher TEAS cumulative score will make a student more competitive for admission. We are happy to arrange TEAS exam accommodations for qualified students who have met with our Support Services Office here.

### [Applying to Competitive Programs](#)

To recap the process of applying to our competitive programs at A-B Tech, students will meet with a GOT/Pre-Allied Health Advisor during the application period. At that time, our advisors verify that qualified applicants meet program specific requirements, including required English and math placement, and any other program criteria. All qualified applicants will complete a selection form with an advisor and receive a "ticket" to take the TEAS exam by the program application deadline. The last step to finalize an application for a competitive Allied health program is to meet with the Admissions Office. Students must meet all required program criteria in order to be considered a qualified applicant. Our Associate Degree Nursing program accepts students once during the fall and once during the spring semesters. All other competitive programs will begin accepting applications in early February through early March each year to begin the program in the following fall semester. Now is the time to begin preparing for the competitive program application process.

### [Finding Information Online](#)

Please take a few minutes to learn more about our limited and competitive programs at A-B Tech on our competitive and limited programs website. Students will find information related to program admission criteria, application dates, and specific curriculum requirements. We have made a list of suggested questions that we hope students will consider as they are researching their Limited and/or Competitive program of interest. While students may not find all of the information that they will need to know in order to apply to their program today, please monitor this website frequently, as we will continue to post information as it becomes available. If students have the Internet at home or on their phone, we recommend bookmarking this website so that they can find out information relevant to their program of interest as quickly as possible. By the time students are ready to apply to their program, they will need to have thoroughly reviewed this list of questions and be able to answer all – if not most – of them.



## Develop an Education Plan

Students in our GOT program must have an education plan for each semester in which they are enrolled in the GOT program. The first step towards developing an education plan is completing this information session. Next, students will need to meet with their GOT/Pre-Allied Health program advisor. During this advising session, we will discuss the general education courses required for a student's Limited and/or Competitive program of interest. For unclassified students, we are happy to provide an "informational" education plan to help them stay on track towards their intended program as well; however, we will not have to approve their courses semester by semester like we do for our GOT students. If students have any questions about their education plan now or in the future, please see one of our GOT/Pre-Allied Health Advisors so that we can help ensure the best possible opportunity for success going forward.

## Get to Know your Advisor

If students are interested in Dental Assisting, Dental Hygiene, Medical Laboratory Technology, Medical Sonography, Radiography, or Veterinary Medical Technology, then their advisor is Sarah Zetterholm. Sarah's advising hours are Monday through Thursday from 9am until 6pm and on Friday from 9am until 5pm. If students are interested in the Associate Degree Nursing, Advanced LPN to ADN Option, or Occupational Therapy Assistant programs, then their advisor is Jenna Deal. Jenna is available to advise students Monday through Friday from 9am until 5pm. If students intend to apply to any of the Limited programs at A-B Tech, then their advisor is Danielle Fox. Danielle's advising hours are Monday through Thursday from 1pm until 7pm. Students can reach their GOT/Pre-Allied Health Advisor at the contact information provided on this slide or by visiting us in person at the K. Ray Bailey Student Services Center.

## Your Responsibilities as an Advisee

We want to help students understand their responsibilities as an advisee at A-B Tech. In addition to knowing their program advisor, checking their A-B Tech student e-mail on a daily basis is important. We always encourage students to seek academic assistance early and often and to accept responsibility for their academic choices and planning. Please be aware that program requirements can change over time, and we will communicate this information to students as quickly and accurately as it is made available to us. We expect that our advisees will communicate any questions, concerns, or issues with us as they may arise. Academic advising is a collaborative process, and our advisors are here to support students' self-directed success. We expect students to take and accept initiative for their own success at A-B Tech.

## Resources for your Success

We have several support resources available at no cost as an A-B Tech student. The Academic Learning Center provides academic assistance for many of the general education courses which our Limited and Competitive Allied Health programs require. Students have access to a Math Lab, English Lab, Writing Lab, and Computer Lab on campus. In addition to career counseling services, A-B Tech also offers personal counseling services for our students. We also have dedicated support staff who can help with providing appropriate accommodations for classes and/or for taking the ATI TEAS exam. Distance advising is available to students living outside of Buncombe County and adjacent surrounding counties. Our GOT/pre-Allied health advisors are available to work with qualified distant students over the phone or via e-mail. For more information about distance advising for our programs, please e-mail our [GOT/Pre-Allied Health Advising Team](#).



## Final Steps

This concludes our GOT/Pre-Limited and Pre-Competitive Information Session. We hope that you are excited about getting started at A-B Tech and feel more informed about the process of applying to a Limited and/or Competitive program here. The next step is to contact your GOT/Pre-Allied Health Advisor and bring your completed assessment with you to the advising session. You may find the Information Session assessment on our Competitive and Limited Programs webpage. If you are a qualified distance student, then please complete the assessment and email the completed assessment to our [GOT/Pre-Allied Health Advising Team](#). Please use the subject line "Information Session Assessment" and include any questions you may have for us at this time. Thank you for completing this information session, and we look forward to working with you towards your program of interest at A-B Tech!