ACT WorkKeys Curriculum and NCRC Testing

Definitions:

- **ACT** - ACT is a mission-driven, non-profit organization dedicated to helping people achieve education and workplace success. We are trusted as a national leader in college and career readiness, providing high-quality assessments grounded in nearly 60 years of research.
- **WorkKeys** - Assessments that ACT offers targeting the workforce. They measure a range of hard and soft skills relevant to any occupation, at any level, across industries.
  - Applied Math
  - Graphic Literacy
  - Workplace Documents
- **National Career Readiness Certificate (NCRC)** - a portable credential that is comprised of Applied Math, Graphic Literacy, and Workplace Documents assessments.
- **WorkKeys Curriculum**-This is curriculum composed of pretests, lessons, and quizzes. The curriculum aids students in building skills for the workforce.

WorkKeys Curriculum

- https://workkeyscurriculum.act.org/
- Study each Lesson, Levels 1-2 and 3-7
  - Applied Math
  - Graphic Literacy
  - Workplace Documents
- You have access to many more topics of study. You are welcome to look into any of those.

FAQs

- **How much is the NCRC?** $12 per assessment (for these 3 particular assessments), therefore $36 for the whole bundle. There are financial assistance programs in place for students who cannot afford it.
- **What is the benefit to taking the NCRC?** No matter where you go, this credential is valid. Adding the NCRC on your resume gives potential employers a baseline of your abilities.

Conditions for Scholarship:

You must be a Buncombe County Resident or an A-B Tech Student. You must also complete through level 3 in each subject (Applied Math, Graphic Literacy, and Workplace Documents)

Testing: Tests occur on the 1st Friday and 2nd Saturday of each month. You can schedule your test before reaching level 3 in each subject, but you must have reached level 3 in each subject before you will be allowed to test. Scores will be checked in the 48 hours leading up to the test. Call 828-398-7760 to schedule testing.

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