

Application Criteria

Associate Degree Nursing

Fall 2021

January 25, 2021 to March 12, 2021

Thank you for your interest in the Associate Degree Nursing program at Asheville-Buncombe Technical Community College. Please read this information thoroughly. We want to make sure you have the best possible chance of being selected by completing all processes and submitting all necessary application documents completely, correctly and by the deadline. Please call the Admissions Office if you have any questions: (828) 398-7577, 398-7578, 398-7887, or 398-7576 or email admissions@abtech.edu.

You must be a high school graduate or have an Adult High School or High School Equivalency (HSE) diploma to be eligible to enter any allied health program and have self-certified this requirement on your A-B Tech College application.

THE APPLICATION PERIOD

A-B Tech will begin accepting applications January 25, 2021, for the ADN class that begins fall semester 2021. All deadlines and requirements in this document must be met to be eligible to apply.

All applicants must review the Pre-Limited/Pre-Selective Information Session (Information Session) *before meeting with an AGE/ Pre-Program Advisor* to discuss their program of interest. You are encouraged to view the Information Session early and often to ensure you fully understand the application process and deadlines. To access the Information Session, visit <https://abtech.edu/future-students/admissions-overview> and choose Selective and Limited Programs under Admissions Overview (listed on left side of webpage). The Information Session is the video near the bottom of the Selective and Limited program webpage.

Advising for Distance Students is also available for students living outside of Buncombe and adjacent counties. Please contact ageadvising@abtech.edu for assistance.

Please note: Alternates will be accepted after the application deadline of March 12, 2021 if deemed necessary to fill the class. Notification of this will be posted on <https://www.abtech.edu/selective-limitedprograms> after the application deadline.

Anatomy and Physiology Requirement

Successful completion of:

- PRIOR TO APPLICATION TO THE PROGRAM- Anatomy and Physiology I (BIO 168 or acceptable substitute) *taken within 5 years of fall 2021 term start* from a regionally accredited institution with a “C” or higher.
- PRIOR TO FALL 2021 TERM START- Anatomy and Physiology II (BIO 169 or acceptable substitute) *taken within 5 years of fall 2021 term start* from a regionally accredited institution with a “C” or higher.

Note: Anatomy and Physiology I & II (BIO 168 and BIO 169 or acceptable substitutes) time out after 5 years and **MUST** be retaken and successfully completed with a “C” or higher to be considered for the Nursing program. Eligibility to apply to the program will be determined by the AGE/Pre-Program advisors in Bailey.

MINIMUM SCORE REQUIREMENT FOR ATI TEAS EXAM

Students will be required to score a *minimum composite/total adjusted TEAS score of 65*. Students may use the new ATI TEAS or TEAS Version V scores, provided the scores are 10 years old or newer.

NA I REQUIREMENT

To be eligible for admission in fall 2021, all nursing program applicants must, by March 12, 2021, meet the following and provide acceptable documentation to an AGE/Pre-Program Advisor at the time of completion of the Verification/Selection Form:

Hold a documented, current, unrestricted credential as a Nurse Aide I (NAI) from the North Carolina Nurse Aide Registry <https://www.ncnar.org/index1.jsp> and the Division of Health Service Regulation by March 12, 2021. (A copy of current listing on the NC DHSR Nurse Aide Registry website will be acceptable documentation.)

IMPORTANT APPLICATION INFORMATION

To be eligible for admission to the fall 2021 class, all qualified ADN applicants will be required to take the ATI TEAS (Test of Essential Academic Skills) exam. The ATI TEAS exam may only be completed at a location within the United States of America per ATI guidelines.

Please note that students may use either ATI TEAS or TEAS (Version V) scores, provided the scores are 10 years old or newer. The ATI TEAS exam will be paid for by the student at the time of online registration on the ATI website. Information on the ATI TEAS exam and associated costs can be found at www.atitesting.com. Applicants should **NOT** schedule the ATI TEAS until **after** meeting with an AGE/Pre-Program Advisor and obtaining a “ticket” to TEAS.

The ATI TEAS composite (total adjusted) score will be used to rank applicants for the ADN program and a minimum score of 65 is required to be considered for the program. You may use your TEAS (Version V) composite score from a previous test session if the score is 10 years old or newer *and already on file at the College*. Individuals wishing to submit a TEAS score in lieu of testing during the application period must request authorization *at the time of completion of the Verification/Selection Form*.

Applicants may select only ONE of the following at the time of completion of the Verification/Selection Form:

- 1) Testing during the application period at the Testing Center on A-B Tech’s main campus on Victoria Road in Asheville, NC. This option is **required** for non-distance students who choose to test during the application period.
- 2) Testing at an approved testing facility in another location. This option is available **ONLY** to applicants who live outside of Buncombe or its adjacent counties. *The location of the testing facility MUST be approved at the time of application.*
- 3) Use an existing score already on file at the College provided the score is 10 years old or newer.
- 4) Request to submit only one score from a testing session prior to the application period at another testing facility. If multiple test scores are received on a single report (regardless of the reason for or source of the error), the earliest composite score will be used.

PLEASE NOTE: Test scores will not be accepted and students may not schedule the ATI TEAS at A-B Tech **until after an applicant has completed the Verification/Selection Form and only the TEAS option selected on that form will be permitted.** Students who wish to change their ATI TEAS option must meet with an AGE/Pre-Program Advisor before March 12, 2021, to complete a new Verification/Selection Form.

If an applicant does not follow through and take the ATI TEAS exam or submit official scores as indicated at the time of application, they are disqualified from moving forward in the admission process.

Applicants in need of testing accommodations should contact Support Services at supportservices@abtech.edu at least three weeks prior to testing.

Notice to non-U.S. Citizens

Admission to Selective programs is open only to individuals able to legally work in the United States or in the case of F1/M1 students, eligible to receive employment authorization through OPT or CPT. Some clinical sites may have additional immigration/citizenship requirements. Successful completion of clinical rotations is required for program completion. The college refund policy applies if a student drops the program after being denied clinical site privileges. Non-citizens are encouraged to contact the appropriate licensing/certifying agency to determine if they are eligible for licensure /certification upon graduation – decisions regarding licensure/certification are solely the responsibility of the licensing/certifying agency.

Please note that the Test for Essential Academic Skills (TEAS) may only be completed at a location within the United States of America per ATI guidelines. Questions regarding program admission for non-citizens may be made to internationalinfo@abtech.edu .

HOW TO APPLY

1. Complete and submit the standard A-B Tech admission application online at www.abtech.edu. (This is not an application to an allied health program. That will be done separately after you meet with an AGE/ Pre-Program Advisor in the Bailey Building and are approved as eligible to apply.)
2. Applicants must certify on their College application that they are a high school graduate from a valid institution, an adult high school graduate from a valid institution, or have a valid high school equivalency (HSE). High school graduation or the equivalent from a regionally accredited, valid institution is generally required for Financial Aid purposes. You must have this high school equivalency by the first day of classes for the fall semester 2021 to enter the selective allied health program.
3. Applicants must complete New Student Orientation (NSO) prior to meeting with an AGE/Pre-Program Advisor to complete the Verification/Selection Form. Registration for NSO is available at www.abtech.edu/nso .
4. Submit documentation of successful completion of Anatomy and Physiology I (or acceptable substitute) taken within 5 years of fall 2021 term start from a regionally accredited institution with a “C” or higher prior to applying to the program.
5. Applicants must document **college readiness in English and math**. Visit www.abtech.edu/placement for detailed information or contact an AGE/Pre-Program Advisor located in the Bailey building on the Victoria Rd. campus to learn about the acceptable options. Documentation of college placement must be **completed or on file by March 12, 2021**.
6. Once you meet the minimum requirements to apply to the program, you will be given written permission to schedule the ATI TEAS exam by an AGE/Pre-Program Advisor in the Bailey Building and taken by the advisor to finalize a Verification/Selection form in the Admissions Office. You must complete this step and

the Verification/Selection form by **March 12, 2021**. You must schedule and take the ATI TEAS exam by March 19, 2021 to be considered an applicant for the ADN program.

IMPORTANT: Students approved to submit scores must ensure scores are received by 5:00pm on March 19, 2021. It is the applicant's responsibility to follow up to ensure scores are received prior to the deadline of March 19, 2021.

ADMISSION TO THE PROGRAM ONCE MINIMUM REQUIREMENTS HAVE BEEN MET

1. You will receive the points of your TEAS exam composite score (adjusted individual total score). The ATI TEAS exam includes Reading, Math (including Algebra), Science, and English sections. The TEAS exam composite score will be used to rank applicants. **Applicants will be required to score a minimum composite/total adjusted ATI TEAS score of 65.** Please note in the event of a tie score, the TEAS Reading score will be used to break the tie. If a tie remains, the TEAS Math score will be used. Both Reading and Math have proven to predict success.
2. Successful completion of Anatomy and Physiology II (BIO 169 or acceptable substitute) **taken within 5 years of fall 2021 term start with a "C" or higher is required.** Course completion will be verified by the Nursing department prior to full acceptance into the program.
3. **ALL accepted and wait-listed students MUST** attend the program orientation session held by the Nursing department. Program orientation details will be provided by the department when students are notified of their accepted or wait-listed status. **PLEASE NOTE:** Failure to attend the program orientation will result in the loss of a seat in the class.

OTHER IMPORTANT INFORMATION – READ CAREFULLY

Any Allied Health student deemed to have violated the College Student Code of Conduct may not be eligible for application or re-admission to Allied Health programs.

Criminal background checks and drug screenings will be required by clinical sites for students entering the selective allied health programs. These screenings will be conducted at the student's expense by a professional and independent vendor. Failure to achieve acceptable standards for these screenings will result in the denial of clinical privileges. Successful completion of clinicals is required for program completion. The college refund policy applies if a student drops the program after being denied clinical site privileges.

Applicants should be aware that the North Carolina State Board of Nursing requires criminal background checks including fingerprints for all applicants for initial licensure and may deny licensure to individuals convicted of a misdemeanor or felony. The NC Board of Nursing does not become involved in reviewing the applicant's conviction record until such time as application is made to take the national examination.

Applicants for Selective Allied Health Programs must demonstrate the ability, with or without reasonable accommodations, to meet certain technical standards critical to the successful completion of the program. These standards include skills and abilities essential for such things as operation of equipment; evaluation and manipulation of patients; evaluation of microscopic components and color reactions; and communication with patients, families and other medical personnel. For an explanation of specific physical and cognitive requirements for the nursing program, refer to the "Program Recommendations for ADA Technical Standards" notebook, which is available in the Admissions Office or on the A-B Tech website. For further clarification, contact the Nursing Department chair at (828) 398-7264.

Students accepted into the nursing program will be required to obtain CPR certification from the American Heart Association **prior to program orientation**. This CPR for the healthcare provider/professional rescuer course must include hands on skill demonstration of one and two rescuer adult, child and infant CPR and use of an AED.

If you are not selected for the nursing program beginning fall semester 2021 and wish to apply for the spring 2022 class, you must re-apply during the next application cycle.

All documents that you submit with your application for the nursing program must be true, correct and complete. Falsification of documentation may result in denial of admission or dismissal after admission.

Admission criteria are reviewed each year and are subject to change from year to year.

Students enrolled in the nursing program must complete all pre-requisite courses before proceeding in any nursing course. All courses in the program are prerequisites for courses in subsequent semesters. Students may have to enroll in general education and related courses that are scheduled as either Day or Evening courses to be able to meet the prerequisite requirements.

Allied Health students will be required to complete clinical rotations which may require them to travel more than one hour from campus. Clinical rotations may be conducted during weekend and/or evening hours. Students are responsible for arranging their own transportation.

SELECTIVE ALLIED HEALTH READMISSION POLICY

The following readmission policy applies to students who receive an unsuccessful grade in a selective allied health program, or who voluntarily withdraw from such a program. Unsuccessful grades are defined as “D” or “F”.

1. If you receive an unsuccessful grade in a selective allied health program, you may not proceed to any subsequent course, which has the course in question as a prerequisite. You must repeat the course in question before proceeding to the next higher course in the program.
2. Most allied health courses are offered only once annually.
3. Due to the selective nature of the Associate Degree Nursing Program, it will be necessary for students who have received an unsuccessful grade in a NUR course during their *first semester* to reapply for regular admission to the program during the next application period.
4. Students who receive an unsuccessful grade in a NUR course during subsequent semesters should contact the Nursing Department Chair to petition for re-enrollment. These students may also reapply for regular admission to the program during the next application period.

We appreciate your interest in A-B Tech and the Nursing program.

STUDENT PREPARATION AND TESTING RESOURCES AVAILABLE

COLLEGE PLACEMENT

Test resources are available from:

www.abtech.edu/placement (See *Prepare for Placement Testing* Section)

SAT or ACT study guides, which are available at various libraries and bookstores, are also good resources for testing preparation.

ATI TEAS (For Nursing applicants ONLY)

Test resources and online registration and payment are available at the following website:

www.atitesting.com

Study guides are available for review in the Locke Library and the A-B Tech Madison and South sites, and the Goodwill site. Study guides may also be purchased online from the test vendor ATI at the online store link or at the A-B Tech bookstore. Online practice assessments are also available at the vendor website.

PLEASE NOTE: Applicants are **REQUIRED** to take the ATI TEAS exam on A-B Tech's main campus on Victoria Rd., Asheville, NC. Applicants who live outside of Buncombe County or its adjacent counties can make arrangements to take the TEAS exam at another institution with permission/approval from the Age/Pre-Program Advisor, as indicated on the Verification/Selection form.

PSB Health Occupations Aptitude Exam (PSB HOAE) (For all Selective Allied Health programs *except* ADN)

Applicants are required to take the PSB HOAE *each* year even if they have taken the exam in a previous year. The PSB HOAE does not carry over from one year to the next.

Test resources are available at the following website:

www.psbtests.com

Please note: Applicants are **REQUIRED** to take the PSB HOAE exam on A-B Tech's main campus on Victoria Road in Asheville, NC. Applicants who live outside of Buncombe County or its adjacent counties can make arrangements to take the PSB HOAE exam at another institution with permission/approval from an AGE/Pre-Program Advisor, as indicated on the Verification/Selection form.

ADDITIONAL PREPARATION RESOURCES

March2Success.com provides free personal assessments and preparation tools for the college placement test and the ATI TEAS exam.

For career assessments and exploration, visit www.abtech.edu/focus2 . Email careerservices@abtech.edu or call (828) 398-7581 for an individual appointment.