

Student Evaluations

How course evaluations are used

- For instructors to change/improve/maintain teaching strategies and information that supports the student learning experience
- For the college to ensure the quality of educational programs – through curricular changes, faculty hiring and professional development, and college policies
- Responses are anonymous, unless students choose to provide comments that self-identify (no responses can be seen attached to any personal identification by anyone at the college)
- The confirmation of survey completion email that can be generated via the online course evaluation system merely confirms a survey has been completed by that student for a particular course
- Results are provided to instructors, department chairs, deans and the VP of Instructional Services in summary form only

Expectations/Assumptions

- No course evaluation feedback should affect student grades in any way
- Students will use the opportunity to provide constructive feedback in a civil and professional manner
- Any inappropriate/offensive comments made by students will be excluded from consideration
- Faculty and administrators will use the feedback for improvement in a professional, civil, and constructive manner.
- Any inappropriate/offensive comments or actions by faculty or administrators will be dealt with through the faculty/staff evaluation process (can only happen if made aware of such instances)

Change

- Surveys opened at the 75% point of the term. Surveys will remain open approximately 7-10 days.
- Results of surveys will be released to instructors two days after the term has ended.
- Three survey periods per Spring and Fall term: week 6, week 12 for non-high school sections, and approximately two weeks before the end of high schools sections.

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