

# Application Criteria

## Associate Degree Nursing

### Spring 2022

**September 13, 2021 to October 20, 2021**

Thank you for your interest in the Associate Degree Nursing program at Asheville-Buncombe Technical Community College. Please read this information thoroughly. We want to make sure you have the best possible chance of being selected by completing all processes and submitting all necessary application documents completely, correctly and by the deadline. Please email [admissions@abtech.edu](mailto:admissions@abtech.edu) if you have questions regarding enrolling at A-B Tech or email [advising@abtech.edu](mailto:advising@abtech.edu) if you have questions about applying for the Nursing program.

**You must be a high school graduate, or have an Adult High School or High School Equivalency (HSE) diploma to be eligible to enter any selective allied health programs and have self-certified this requirement on your A-B Tech College application.**

#### THE APPLICATION PERIOD

We will begin accepting applications September 13, 2021, for the ADN class that begins spring semester 2022. All deadlines and requirements in this document must be met to be eligible to apply.

All applicants must review the Pre-Limited/Pre-Selective Information Session (Information Session) *before meeting with a Student Advisor* to discuss their program of interest. You are encouraged to view the Information Session early and often to ensure you fully understand the application process and deadlines. To access the Information Session, visit <https://abtech.edu/future-students/admissions-overview/selective-and-limited-programs>. The Pre-Limited/Pre-Selective Information Session can be found at the bottom of the webpage.

**Please note: Alternates will be accepted after the application deadline of October 20, 2021 if deemed necessary to fill the class. Notification of this will be posted on <https://www.abtech.edu/selective-limitedprograms> after the application deadline.**

#### ANATOMY AND PHYSIOLOGY REQUIREMENT

Successful completion of:

- Anatomy and Physiology I (BIO 168 or acceptable substitute) taken within 5 years of Spring 2022 term start from a regionally accredited institution with a “C” or higher is ***required prior to application to the program.***
- Anatomy and Physiology II (BIO 169 or acceptable substitute) from a regionally accredited institution with a “C” or higher is ***required prior to spring 2022 term start.***

#### MINIMUM SCORE REQUIREMENT FOR ATI TEAS EXAM

Applicants will be required to score a *minimum composite/total adjusted TEAS score of 65*. Applicants may use ATI TEAS scores from a previous session, provided the scores are 10 years old or newer and already on file at the college.

## NA I REQUIREMENT

*To apply to the Nursing program*, an applicant must provide documentation of their NAI to a Student Advisor at the time of completion of the Verification/Selection Form or documentation of enrollment in a NAI course that will be completed before January 2022.

To be eligible for admission in spring 2022, all nursing program applicants MUST, by January 10, 2022 **hold a documented, current, unrestricted credential as a Nurse Aide I (NAI) from the North Carolina Nurse Aide Registry** <https://www.ncnar.org/index1.jsp> and the Division of Health Service Regulation. (A copy of current listing on the NC DHSR Nurse Aide Registry website will be acceptable documentation.) The Nursing department will verify prior to class registration.

## IMPORTANT APPLICATION INFORMATION

To be eligible for admission to the spring 2022 class, all qualified ADN applicants will be required to take the ATI TEAS (Test of Essential Academic Skills) exam. The ATI TEAS exam may only be completed at a location within the United States of America per ATI guidelines.

The ATI TEAS exam will be paid for by the student at the time of online registration on the ATI website. Information on the ATI TEAS exam and associated costs can be found at [www.atitesting.com](http://www.atitesting.com) . Applicants should NOT schedule the ATI TEAS until **after** meeting with a Student Advisor and approved as eligible to apply.

The ATI TEAS composite (total adjusted) score will be used to rank applicants for the ADN program and a minimum score of 65 is required to be considered for the program. You may use your TEAS composite score from a previous test session if the score is 10 years old or newer **and already on file at the College**. Individuals wishing to submit a TEAS score in lieu of testing during the application period must request authorization **at the time of completion of the Verification/Selection Form**.

Applicants may select **only ONE** of the following at the time of completion of the Verification/Selection Form:

- 1) Testing during the application period at the Testing Center on A-B Tech's main campus on Victoria Road in Asheville, NC. This option may not be available during the application period if COVID protocols are still in place. More information will be provided during the application period.
- 2) Testing at an approved testing facility in another location. **The location of the testing facility must be known at the time of application.**
- 3) Use an existing score already on file at the College provided the score is 10 years old or newer.
- 4) Request to submit only one score from a testing session that occurred **prior** to the application period at another testing facility. If multiple test scores are received on a single report (regardless of the reason for or source of the error), the earliest composite score will be used.

PLEASE NOTE: Test scores will not be accepted and applicants may not schedule the ATI TEAS exam until **after the applicant has completed the Verification/Selection Form** and only the TEAS option selected on that form will be permitted. Students who wish to change their ATI TEAS option must meet with a Student Advisor before October 20, 2021, to complete a new Verification/Selection Form.

If an applicant does not follow through and take the ATI TEAS exam, they are disqualified from moving forward in the admission process.

Applicants in need of testing accommodations should contact Support Services at [supportservices@abtech.edu](mailto:supportservices@abtech.edu) at least three weeks prior to testing.

## Notice to non-U.S. Citizens

A-B Tech welcomes non-citizens with work authorization through U.S. Citizenship and Immigration Services (USCIS) to our Selective Allied Health programs. Clinical site eligibility is determined by the sites themselves and can be impacted by immigration status. Non-citizens should discuss their non-citizenship status with their Selective program advisor as soon as they are accepted so that accommodations can be made for non-citizens.

**Please note:** Non-citizens who are eligible for the Selective programs may not be eligible for certain clinical sites. Successful completion of clinical rotations is required for program completion. If a student drops the program after being denied clinical site privileges due to non-U.S. Citizen status, the college refund policy will apply. Non-citizens are encouraged to contact the appropriate licensing/certifying agency to determine if they are eligible for licensure /certification upon graduation – decisions regarding licensure/certification are solely the responsibility of the licensing/certifying agency.

Questions regarding program admission for non-citizens may be made to [advising@abtech.edu](mailto:advising@abtech.edu).

## HOW TO APPLY

1. Complete and submit the standard A-B Tech admission application online at [www.abtech.edu](http://www.abtech.edu). (This is NOT an application to an allied health program. That will be done separately after you meet with a Student Advisor and are approved as eligible to apply.)
2. Applicants must certify on their College application that they are a high school graduate from a valid institution, an adult high school graduate from a valid institution, or have a valid high school equivalency (HSE). High school graduation or the equivalent from a regionally accredited, valid institution is generally required for Financial Aid purposes. You must have this high school equivalency by the first day of classes for the spring semester 2022 to enter the selective allied health program.
3. Applicants must complete New Student Orientation prior to meeting with a Student Advisor to complete the Verification/Selection Form. Registration for NSO is available at [www.abtech.edu/nso](http://www.abtech.edu/nso) . Waivers may apply.
4. Applicants must submit documentation of successful completion of Anatomy and Physiology I (or acceptable substitute) taken within 5 years of spring 2022 term start from a regionally accredited institution with a “C” or higher prior to application to the program.
5. Applicants must document college readiness in English and math. Visit [www.abtech.edu/placement](http://www.abtech.edu/placement) for detailed information or contact a Student Advisor located in the Bailey building on the Victoria Rd. campus to learn about the acceptable options. Documentation of college placement must be completed or on file by October 20, 2021.

Once you meet the minimum requirements to apply to the program, you will be given permission and instructions to schedule the ATI TEAS exam by a Student Advisor. **You must complete this step and the Verification/Selection form by October 20, 2021.** You must schedule and take the ATI TEAS test by October 22, 2021 to be considered as an applicant for the ADN program. Applicants approved to submit scores must ensure scores are received by 5:00pm on October 22, 2021. No exceptions.

You may use your ATI TEAS composite/total adjusted score from previous test sessions if the score is 10 years or newer and **already on file at the college**. Individuals wishing to submit a TEAS score in lieu of testing during the application period must request authorization **at the time of completion of the**

**Verification/Selection Form.** TEAS test date must be prior to the application period start date of September 13, 2021, and must be from an approved testing location. Be aware that only one TEAS exam will be allowed during the 2021 application period for the Spring 2022 class.

**IMPORTANT:** Students approved to submit TEAS exam scores must ensure scores are received by 5:00pm on October 22, 2021. It is the applicant's responsibility to follow up to ensure scores were received prior to the deadline of October 22, 2021.

### **ADMISSION TO THE PROGRAM ONCE MINIMUM REQUIREMENTS HAVE BEEN MET**

1. You will receive the points of your TEAS exam composite score (adjusted individual total score). The ATI TEAS exam includes Reading, Math (including Algebra), Science, and English sections. The TEAS exam composite score will be used to rank applicants. **Applicants will be required to score a minimum composite/total adjusted ATI TEAS score of 65.**

In the event of a tie score, the TEAS Reading score will be used to break the tie. If a tie remains, the TEAS Math score will be used. Both Reading and Math have proven to predict success.

2. Successful completion of Anatomy and Physiology II (BIO 169 or acceptable substitute) with a "C" or higher is **required prior to spring 2022 term start**. Course completion will be verified by the Nursing department **prior to full acceptance** into the program.
3. **ALL accepted and wait-listed students** MUST attend the program orientation session held by the Nursing department. Program orientation details will be provided by the department after acceptance to the program or waitlist. PLEASE NOTE: Failure to attend the program orientation will result in the loss of a seat in the class.

### **OTHER IMPORTANT INFORMATION – READ CAREFULLY**

Any Allied Health student deemed to have violated the College Student Code of Conduct may not be eligible for admission or re-admission to Allied Health programs.

Certain immunizations are required by the **clinical agencies** to participate in clinical. COVID-19 vaccination is not required at this time, but ***it may be required in the future.*** COVID-19 vaccination guidelines are subject to change based on clinical affiliate requirements.

Criminal background checks and drug screenings will be required by clinical sites for students entering the selective allied health programs. These screenings will be conducted at the student's expense by a professional and independent vendor. Failure to achieve acceptable standards for these screenings will result in the denial of clinical privileges. Successful completion of clinical is required for program completion. The college refund policy applies if a student drops the program after being denied clinical site privileges.

Applicants should be aware that the North Carolina State Board of Nursing requires criminal background checks including fingerprints for all applicants for initial licensure and may deny licensure to individuals convicted of a misdemeanor or felony. The NC Board of Nursing does not become involved in reviewing the applicant's conviction record until such time as application is made to take the national examination.

Applicants for Selective Allied Health Programs must demonstrate the ability, with or without reasonable accommodations, to meet certain technical standards critical to the successful completion of the program. These standards include skills and abilities essential for such things as operation of equipment; evaluation and manipulation of patients; evaluation of microscopic components and color reactions; and communication with patients, families and other medical personnel. For an explanation of specific physical and cognitive requirements for the nursing program, refer to the “Program Recommendations for ADA Technical Standards” notebook, which is available in the Admissions Office or on the A-B Tech web page. For further clarification, contact the Nursing Department chair at (828) 398-7264.

Students accepted into the nursing program will be required to obtain CPR certification from the American Heart Association or American Red Cross **prior to program orientation**. This CPR for the healthcare provider/professional rescuer course must include hands on skill demonstration of one and two rescuer adult, child and infant CPR and use of an AED.

If you are not selected for the nursing program beginning spring semester 2022 and wish to apply for the fall 2022 class, you must re-apply.

All documents that you submit with your application for the nursing program must be true, correct and complete. Falsification of documentation may result in denial of admission or dismissal after admission.

Admission criteria are reviewed each year and are subject to change from year to year.

Students enrolled in the nursing program must complete all pre-requisite courses before proceeding in any nursing course. All courses in the program are prerequisites for courses in subsequent semesters. Students may have to enroll in general education and related courses that are scheduled as either Day or Evening courses to be able to meet the prerequisite requirements.

Allied Health students will be required to complete clinical rotations, which may require them to travel more than one hour from campus. Clinical rotations may be conducted during weekend and/or evening hours. Students are responsible for arranging their own transportation.

### **SELECTIVE ALLIED HEALTH READMISSION POLICY**

The following readmission policy applies to students who receive an unsuccessful grade in a selective allied health program, or who voluntarily withdraw from such a program. Unsuccessful grades are defined as “D” or “F”.

1. If you receive an unsuccessful grade in a selective allied health program, you may not proceed to any subsequent course, which has the course in question as a prerequisite. You must repeat the course in question before proceeding to the next higher course in the program.
2. Due to the selective nature of the Associate Degree Nursing Program, it will be necessary for students who have received an unsuccessful grade in a NUR course during their *first semester* to reapply for regular admission to the program during the next application period.
3. Students who receive an unsuccessful grade in a NUR course during subsequent semesters should contact the Nursing Department Chair to petition for re-enrollment. These students may also reapply for regular admission to the program during the next application period.

**We appreciate your interest in A-B Tech and the Nursing program.**

August 2021

## STUDENT PREPARATION AND TESTING RESOURCES AVAILABLE

### **COLLEGE PLACEMENT**

Test resources are available from:

[www.abtech.edu/placement](http://www.abtech.edu/placement) (See Prepare for Placement Testing Section)

SAT or ACT study guides, which are available at various libraries and bookstores, are also good resources for testing preparation.

### **ATI TEAS**

Test resources and online registration and payment are available at the following website:

[www.atitesting.com](http://www.atitesting.com)

Study guides are available for review in the Locke Library located on the Main Campus on Victoria Rd. and A-B Tech Madison Campus. Study guides may also be purchased online from the test vendor ATI at the online store link or at the A-B Tech bookstore. Online practice assessments are also available at the vendor website.

### **ADDITIONAL PREPARATION RESOURCES**

March2Success.com provides free personal assessments and preparation tools for the college placement test.

For career assessments and exploration, visit [www.abtech.edu/focus2](http://www.abtech.edu/focus2) . Email [careerservices@abtech.edu](mailto:careerservices@abtech.edu) or call (828) 398-7581 for an individual appointment.